

How to Use LibreOffice 3.6 Mail Merge to Create Active Directory Logons

These slides show how to use LibreOffice to create Active Directory logons. In reality, the process creates a batch file using dsadd and dsmod.

It would be helpful/easier to get a copy of the example files from

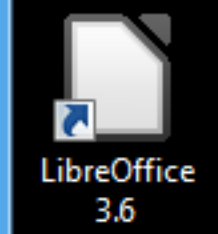
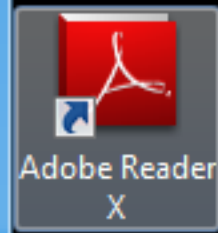
\\brazil\data

\\brazil.minnesota.edu\data

\\peru\data

Preuss

9/27/2012



Libraries > Documents > libreoffice-mailmerge

Search libreoffice-mailmerge

Organize | Share with | New folder

Documents library

libreoffice-mailmerge

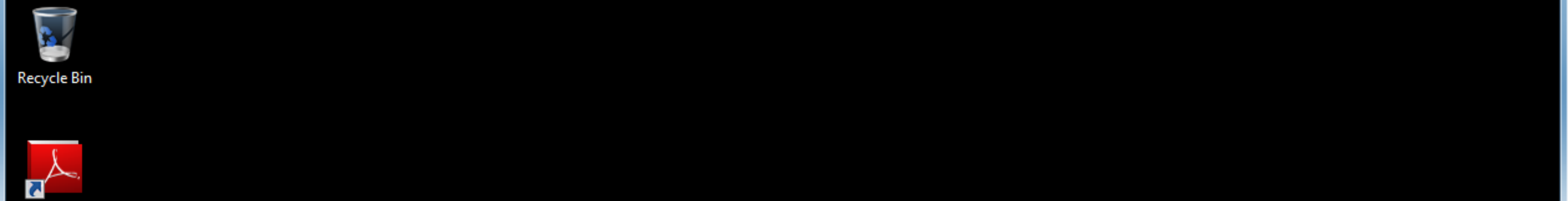
Arrange by: Folder

Name	Date modified	Type	Size
This folder is empty.			

0 items

Logon to your favorite operating system that has LibreOffice installed.

The example has created a folder for the work.



- Mozilla Firefox
 - Notepad
 - Remote Desktop Connection
 - Getting Started
 - LibreOffice Writer
 - Connect to a Projector
 - Calculator
 - Sticky Notes
 - Snipping Tool
 - Paint
 - XPS Viewer
 - Windows Fax and Scan
 - Magnifier
 - LibreOffice 3.6
 - Computer Management
 - Cisco AnyConnect VPN Client
- Search programs and files

Libraries > Documents > libreoffice-mailmerge

Search libreoffice-mailmerge

Share with | New folder

Documents library

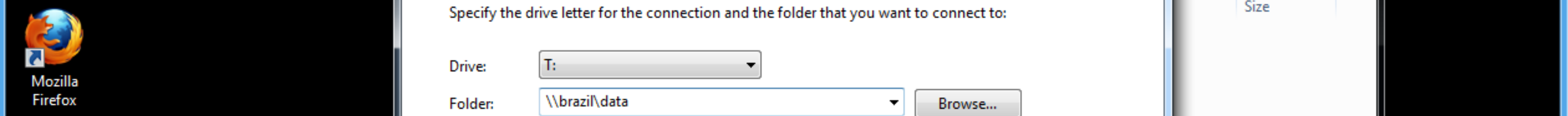
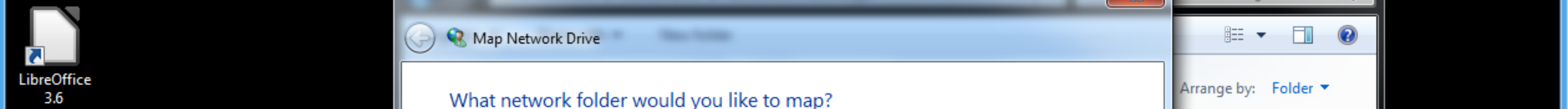
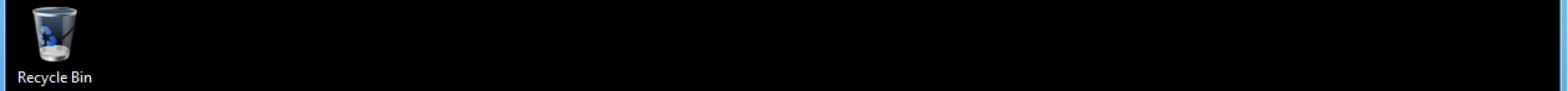
libreoffice-mailmerge

Arrange by: Folder

Name	Date modified	Type	Size
This folder is empty.			

- Open
- Manage
- Map network drive...
- Disconnect network drive...
- Show on Desktop
- Rename
- Properties

On campus or in the lab, map a network drive to get the example files.



Map Network Drive

What network folder would you like to map?

Specify the drive letter for the connection and the folder that you want to connect to:

Drive:

Folder:

Example: \\server\share

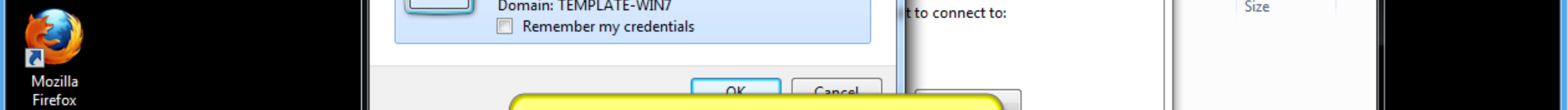
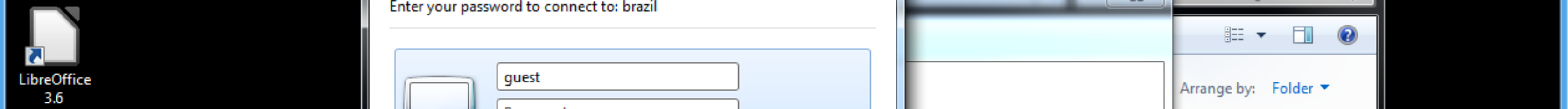
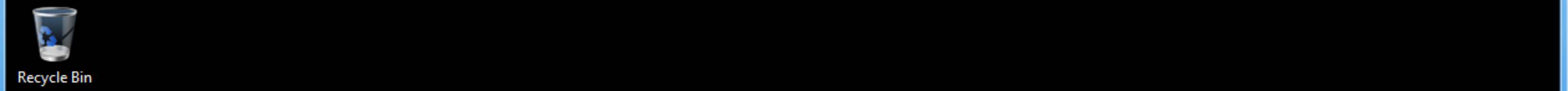
Reconnect at logon

Connect using different credentials

[Connect to a Web site that you can use to store your documents and pictures.](#)


This process is easier if you copy the example files from

\\brazil\data
 \\brazil.minnesota.edu\data
 \\134.29.228.101\data
 or
 \\peru\data



Windows Security

Enter Network Password
Enter your password to connect to: brazil



Domain: TEMPLATE-WIN7
 Remember my credentials

OK Cancel

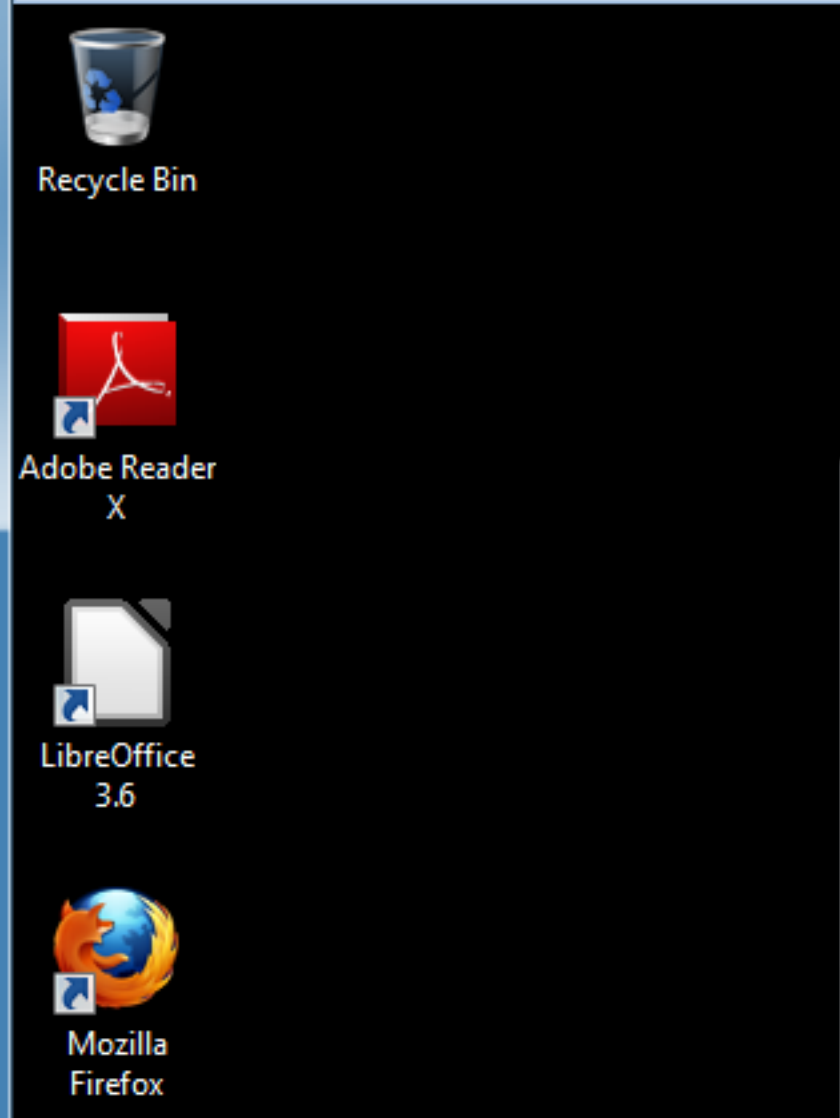
You might be asked for a logon to brazil. You may simply use the logon name guest with no password.

to connect to:

ctures.

inish Cancel

0 items



Computer > data (\\brazil) (T:) > CPTR2272

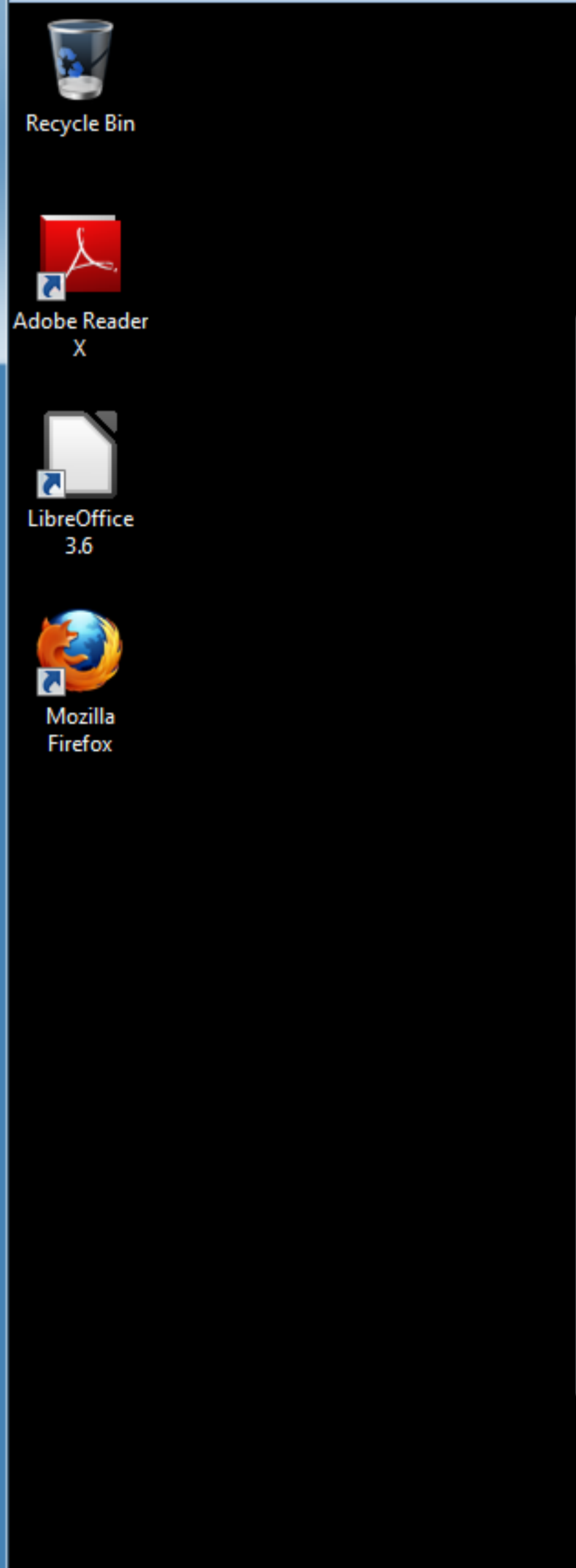
Search CPTR2272

Organize | Open | Burn | New folder

Name	Date modified	Type	Size
libreoffice-mailmerge	9/24/2012 3:02 PM	File folder	
msoffice-mailmerge	9/24/2012 3:02 PM	File folder	

The example copies libreoffice-mailmerge to the local machine. This does make life a bit easier.

libreoffice-mailmerge Date modified: 9/24/2012 3:02 PM Offline status: Online
File folder Offline availability: Not available

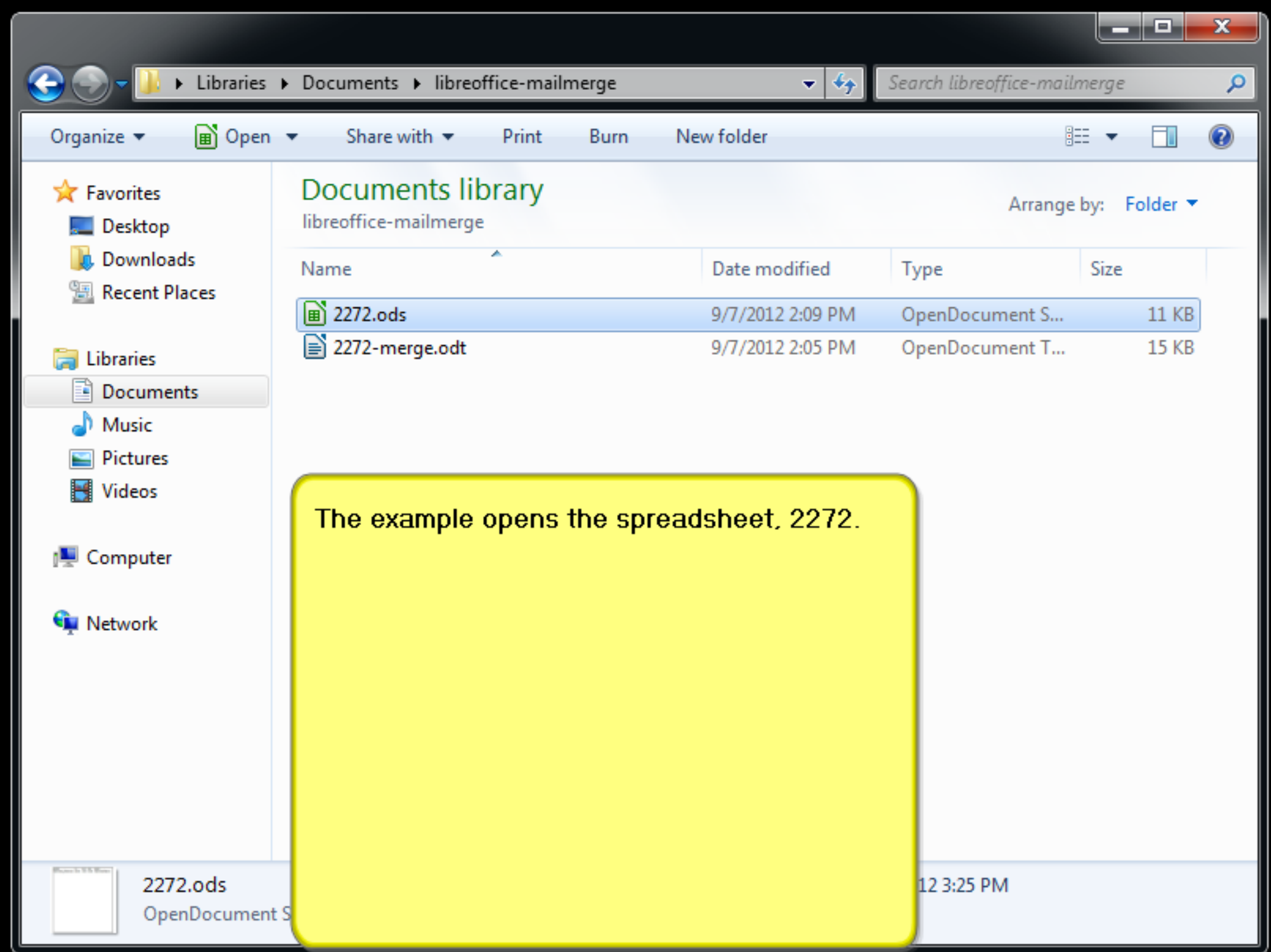


Recycle Bin

Adobe Reader X

LibreOffice 3.6

Mozilla Firefox



Libraries > Documents > libreoffice-mailmerge

Search libreoffice-mailmerge

Organize | Open | Share with | Print | Burn | New folder

Documents library

libreoffice-mailmerge

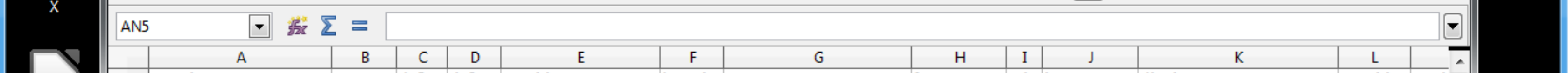
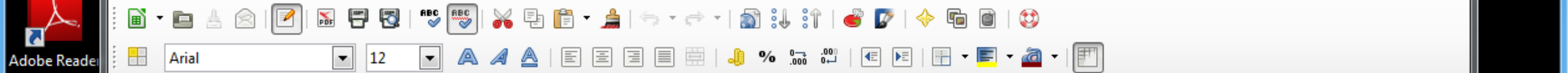
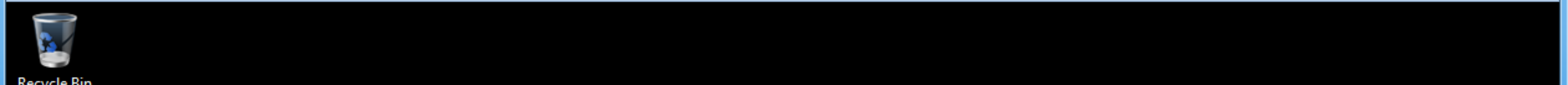
Arrange by: Folder

Name	Date modified	Type	Size
2272.ods	9/7/2012 2:09 PM	OpenDocument S...	11 KB
2272-merge.odt	9/7/2012 2:05 PM	OpenDocument T...	15 KB

The example opens the spreadsheet, 2272.

2272.ods
OpenDocument S

12 3:25 PM



2272.ods - LibreOffice Calc

File Edit View Insert Format Tools Data Window Help

Arial 12

AN5

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	<u>userdn</u>	<u>ou</u>	<u>dc2</u>	<u>dc3</u>	<u>samid</u>	<u>length</u>	<u>upn</u>	<u>fn</u>	<u>mi</u>	<u>ln</u>	<u>display</u>	<u>empid</u>	<u>pwd</u>
2	Alphonse_Albatross	zenon	mait	local	AlphonseAzenon	14	Alphonse_Albatross	Alphonse	A	Albatross	Alphonse A Albatross	7	MSc
3													
4													
5													
6													
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data Sheet2 Sheet3

Sheet 1 / 3 Default Sum=0 100%

This is the spreadsheet opened.

- Recycle Bin
- 2272.ods
- Adobe Reader X
- LibreOffice 3.6
- Mozilla Firefox

File	Edit	View
1	userdn	
2	Alpho	
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Sheet 1 / 3

names1.pdf (application/pdf Object)

brazil.minnesota.edu/image/names1.pdf

zenon

Group Zenon

Butler, Henry, , Abbot, 5000 West National Avenue, Milwaukee, WI, 53295-4000

Butler, John, M, Abbot, 5000 West National Avenue, Milwaukee, WI, 53295-4000

Butler, John, , Abbot, 5000 West National Avenue, Milwaukee, WI, 53295-4000

Butler, Lawrence, O, Abbot, 5000 West National Avenue, Milwaukee, WI, 53295-4000

Butler, Michael, , Abbot, 5000 West National Avenue, Milwaukee, WI, 53295-4000

Butler, Morris, , Barbel, 5000 West National Avenue, Milwaukee, WI, 53295-4000

Butler, Richard, J, Barbel, 5000 West National Avenue, Milwaukee, WI, 53295-4000

Butler, Thomas, F, Barbel, 5000 West National Avenue, Milwaukee, WI, 53295-4000

Butler, Thomas, , Barbel, 5000 West National Avenue, Milwaukee, WI, 53295-4000

Butler, Vivyon, , Barbel, 5000 West National Avenue, Milwaukee, WI, 53295-4000

Butler, Walter, W, Caron, 5000 West National Avenue, Milwaukee, WI, 53295-4000

Butler, William, H, Caron, 5000 West National Avenue, Milwaukee, WI, 53295-4000

Butler, William, H, Caron, 5000 West National Avenue, Milwaukee, WI, 53295-4000

Butrym, Simon, J, Caron, 5000 West National Avenue, Milwaukee, WI, 53295-4000

Butt, Henry, C, Caron, 5000 West National Avenue, Milwaukee, WI, 53295-4000

The example opens names1 file from either <http://brazil.minnesota.edu> or the class D2L site.

- Recycle Bin
- 2272.ods
- Adobe Reader X
- LibreOffice 3.6
- Mozilla Firefox

File	Edit	View
1	userdn	
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Sheet 1 / 3

names1.pdf (application/pdf Object)

brazil.minnesota.edu/image/names1.pdf

zenon

Group Zenon

Butler, Henry, , Abbot, 5000 West National Avenue, Milwaukee, WI, 53295-4000

Butler, John, M, Abbot, 5000 West National Avenue, Milwaukee, WI, 53295-4000

Butler, John, , Abbot, 5000 West National Avenue, Milwaukee, WI, 53295-4000

Butler, Lawrence, O, Abbot, 5000 West National Avenue, Milwaukee, WI, 53295-4000

Butler, Michael, , Abbot, 5000 West National Avenue, Milwaukee, WI, 53295-4000

Butler, Morris, , Barbel, 5000 West National Avenue, Milwaukee, WI, 53295-4000

Butler, Richard, J, Barbel, 5000 West National Avenue, Milwaukee, WI, 53295-4000

Butler, Thomas, F, Barbel, 5000 West National Avenue, Milwaukee, WI, 53295-4000

Butler, Thomas, , Barbel, 5000 West National Avenue, Milwaukee, WI, 53295-4000

Butler, Vivyon, , Barbel, 5000 West National Avenue, Milwaukee, WI, 53295-4000

Butler, Walter, W, Caron, 5000 West National Avenue, Milwaukee, WI, 53295-4000

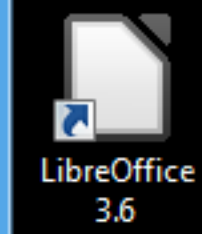
Butler, William, H, Caron, 5000 West National Avenue, Milwaukee, WI, 53295-4000

Butler, William, H, Caron, 5000 West National Avenue, Milwaukee, WI, 53295-4000

Butrym, Simon, J, Caron, 5000 West National Avenue, Milwaukee, WI, 53295-4000

Butt, Henry, C, Caron, 5000 West National Avenue, Milwaukee, WI, 53295-4000

Copy all the names under your organization unit name.



2272.ods - LibreOffice Calc

File Edit View Insert Format Tools Data Window Help

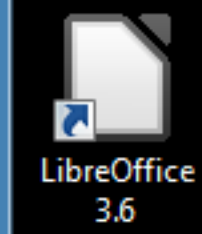
Calibri;Calibri 11

J3:J17 Butler, Henry, , Abbot, 5000 West National Avenue, Milwaukee, WI, 53295-4000

	A	B	C	D	E	F	G	H	I	J	K	L	
1	<u>userdn</u>	<u>ou</u>	<u>dc2</u>	<u>dc3</u>	<u>samid</u>	<u>length</u>	<u>upn</u>	<u>fn</u>	<u>mi</u>	<u>ln</u>	<u>display</u>	<u>empid</u>	<u>pwd</u>
2	Alphonse_Albatross	zenon	mait	local	AlphonseAzenon	14	Alphonse_Albatross	Alphonse	A	Albatross	Alphonse A Albatross	7	MSc
3										Butler, Henry, , Abbot, 5000 West National Avenue, M			
4										Butler, John, M, Abbot, 5000 West National Avenue, I			
5										Butler, John, , Abbot, 5000 West National Avenue, Mi			
6										Butler, Lawrence, O, Abbot, 5000 West National Aven			
7										Butler, Michael, , Abbot, 5000 West National Avenue,			
8										Butler, Morris, , Barbel, 5000 West National Avenue, I			
9										Butler, Richard, J, Barbel, 5000 West National Avenue			
10										Butler, Thomas, F, Barbel, 5000 West National Avenu			
11										Butler, Thomas, , Barbel, 5000 West National Avenue			
12										Butler, Vivyon, , Barbel, 5000 West National Avenue,			
13										Butler, Walter, W, Caron, 5000 West National Avenue			
14										Butler, William, H, Caron, 5000 West National Avenue			
15										Butler, William, H, Caron, 5000 West National Avenue			
16										Butrym, Simon, J, Caron, 5000 West National Avenue,			
17										Butt, Henry, C, Caron, 5000 West National Avenue, M			
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Sheet 1 / 3 | Default | Sum=0 | 100%

The example copies the data from names1 into column J or ln (last name).



2272.ods - LibreOffice Calc

File Edit View Insert Format Tools **Data** Window Help

Calibri;Calibri 11

J3:J17

▶ t National Avenue, Milwaukee, WI, 53295-4000

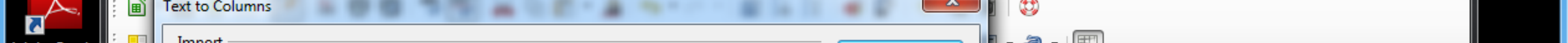
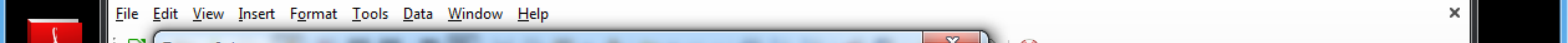
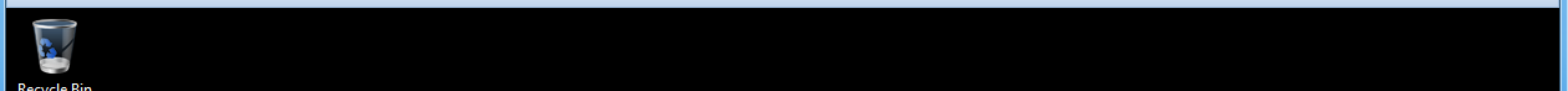
	A	B	F	G	H	I	J	K	L	M
1	<u>userdn</u>	<u>ou</u>	<u>length</u>	<u>upn</u>	<u>fn</u>	<u>mi</u>	<u>ln</u>	<u>display</u>	<u>empid</u>	<u>pwd</u>
2	Alphonse_Albatross	zenon	zenon	14	Alphonse_Albatross	Alphonse	A	Albatross	Alphonse A Albatross	7
3							Butler, Henry	, , Abbot, 5000 West National Avenue, M		
4							Butler, John	M, Abbot, 5000 West National Avenue, I		
5							Butler, John	, , Abbot, 5000 West National Avenue, Mi		
6							Butler, Lawrence	O, Abbot, 5000 West National Aven		
7							Butler, Michael	, , Abbot, 5000 West National Avenue,		
8							Butler, Morris	, , Barbel, 5000 West National Avenue, I		
9							Butler, Richard	J, Barbel, 5000 West National Avenue		
10							Butler, Thomas	F, Barbel, 5000 West National Avenu		
11							Butler, Thomas	, , Barbel, 5000 West National Avenue		
12							Butler, Vivyon	, , Barbel, 5000 West National Avenue,		
13							Butler, Walter	W, Caron, 5000 West National Avenue		
14							Butler, William	H, Caron, 5000 West National Avenue		
15							Butler, William	H, Caron, 5000 West National Avenue		
16							Butrym, Simon	J, Caron, 5000 West National Avenue,		
17							Butt, Henry	C, Caron, 5000 West National Avenue, M		
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data Sheet2 Sheet3

Sheet 1 / 3 Default Sum=0 100%

- Define Range...
- Select Range...
- Sort...
- Filter
- Form...
- Subtotals...
- Validity...
- Multiple Operations...
- Text to Columns...
- Consolidate...
- Group and Outline ▶
- Pivot Table ▶
- Refresh Range

The example selects the data menu | Text to Columns.



2272.ods - LibreOffice Calc

File Edit View Insert Format Tools Data Window Help

Text to Columns

Import

Character set: Unicode

Language: Default - English (USA)

From row: 1

Separator options

Fixed width

Separated by

Tab Comma Other

Semicolon Space

Merge delimiters Text delimiter: "

Other options

Quoted field as text

Detect special numbers

Fields

Column type: Standard

	Standard	Standard	Standard	Standard	Standard	Stand
1	Butler	Henry		Abbot	5000 West National Avenue	Milv
2	Butler	John	M	Abbot	5000 West National Avenue	Milv
3	Butler	John		Abbot	5000 West National Avenue	Milv
4	Butler	Lawrence	O	Abbot	5000 West National Avenue	Milv
5	Butler	Michael		Abbot	5000 West National Avenue	Milv
6	Butler	Morris		Barbel	5000 West National Avenue	Milv
7	Butler	Richard	J	Barbel	5000 West National Avenue	Milv

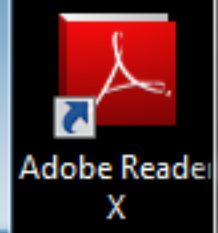
OK Cancel Help

mi In display empid pwd
A Albatross Alphonse A Albatross 7 MSc
Butler, Henry, , Abbot, 5000 West National Avenue, M
Butler, John, M, Abbot, 5000 West National Avenue, I
al Avenue, Mi
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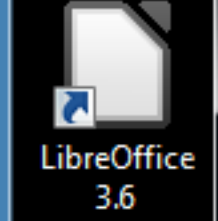
The example configures Text to columns as shown.



Recycle Bin



Adobe Reader X



LibreOffice 3.6



Mozilla Firefox

2272.ods - LibreOffice Calc

File Edit View Insert Format Tools Data Window Help

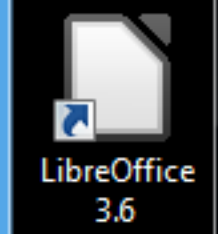
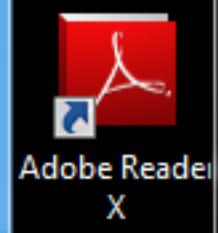
[Toolbar icons]

H3:J17 Henry

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	<u>userdn</u>	<u>ou</u>	<u>dc2</u>	<u>dc3</u>	<u>samid</u>	<u>length</u>	<u>upn</u>	<u>fn</u>	<u>mi</u>	<u>ln</u>	<u>display</u>	<u>empid</u>	<u>pwd</u>
2	Alphonse_Albatross	zenon	mait	local	AlphonseAzenon	14	Alphonse_Albatross	Alphonse	A	Albatross	Alphonse A Albatross	7	MSC
3								Henry		Butler			Abt
4								John	M	Butler			Abt
5								John		Butler			Abt
6								Lawrence	O	Butler			Abt
7								Michael		Butler			Abt
8								Morris		Butler			Bar
9								Richard	J	Butler			Bar
10								Thomas	F	Butler			Bar
11								Thomas		Butler			Bar
12								Viwon		Butler			Bar
13								Walter	W	Butler			Car
14								William	H	Butler			Car
15								William	H	Butler			Car
16								Simon	J	Butrym			Car
17								Henry	C	Butt			Car
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Sheet1 / 3 | Default | Sum=0 | 100%

The example cut and paste fn (first name) and mi (middle initial) to the correct columns.



2272.ods - LibreOffice Calc

File Edit View Insert Format Tools Data Window Help

Arial 12

H3:I17 Henry

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	<u>userdn</u>	<u>ou</u>	<u>dc2</u>	<u>dc3</u>	<u>samid</u>	<u>length</u>	<u>upn</u>	<u>fn</u>	<u>mi</u>	<u>ln</u>	<u>display</u>	<u>empid</u>	<u>pwd</u>
2	Alphonse_Albatross	zenon	maït	local	AlphonseAzenon	14	Alphonse_Albatross	Alphonse	A	Albatross	Alphonse A Albatross	7	MSC
3								Henry		Butler			Abt
4								John	M	Butler			Abt
5								John		Butler			Abt
6								Lawrence	O	Butler			Abt
7								Michael		Butler			Abt
8								Morris		Butler			Bar
9								Richard	J	Butler			Bar
10								Thomas	F	Butler			Bar
11								Thomas		Butler			Bar
								Vivyon		Butler			Bar
								Walter	W	Butler			Car
													Car
													Car
													Car

Find & Replace

Search for

Replace with

Find Find All Replace Replace All

Match case
 Entire cells

More Options Help Close

The example put a space in the Search for box. The example put nothing in the Replace with box. This removed all the unnecessary spaces.

Recycle Bin
Adobe Reader X
2272.ods - LibreOffice

Untitled 1 - LibreOffice Writer
File Edit View Insert Format Table Tools Window Help
Default Times New Roman 12
Page 1 / 1 | Words: 0 | Default | English (USA) | 100%

The example selects unformatted text to copy.

Paste Special
Source: calc8
file:///C:/Users/preuss/Documents/libreoffice-mailmerge/2272...
Selection
calc8
GDI metafile
Bitmap
HTML (HyperText Markup Language)
DDE link
Unformatted text
Formatted text [RTF]
OK
Cancel
Help

The example set Find & Replace as shown to replace all tabs with underscore or _.

at Table Tools Window Help

Times New Roman 12

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data Sheet

Sheet 1 / 3

ry	Butler
n M	Butler
John	Butler
Lawrence	O Butler
Michael	Butler
Morris	Butler
Richard	J Butler
Thomas	F Butler
Thomas	Butler
<u>Vivyon</u>	Butler
Walter W	Butler
William	H Butler
William	H Butler
Simon J	<u>Butrym</u>
Henry C	Butt

Find & Replace

Search for: \t

Replace with: _

Match case

Whole words only

Current selection only

Backwards

Regular expressions

Similarity search

Search for Styles

Comments

Buttons: Find, Find All, Replace, Replace All, Fewer Options, Help, Close, Attributes..., Format..., No Format



The example now searches for all double underscore or __ and replaces them with single underscore or _.

Butler
_Butler
John__Butler
Lawrence_O__Butler
Michael__Butler
Morris__Butler
Richard_J__Butler
Thomas_F__Butler
Thomas__Butler
Vivyon__Butler
Walter_W__Butler
William_H__Butler
William_H__Butler
Simon_J__Butrym
Henry_C__Butt

Find & Replace

Search for:

Replace with:

Match case
 Whole words only

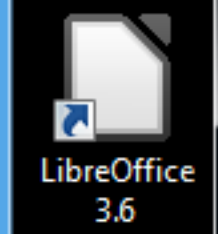
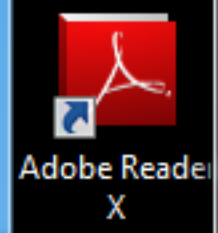
Current selection only
 Backwards
 Regular expressions
 Similarity search
 Search for Styles
 Comments

Buttons: Find, Find All, Replace, Replace All, Fewer Options, Help, Close, Attributes..., Format..., No Format

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data Sheet

Sheet 1 / 3



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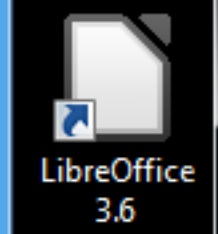
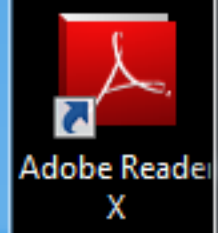
File Edit View Insert Format Tools Data Window Help

A3 Henry_Butler

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	<u>userdn</u>	<u>ou</u>	<u>dc2</u>	<u>dc3</u>	<u>samid</u>	<u>length</u>	<u>upn</u>	<u>fn</u>	<u>mi</u>	<u>ln</u>	<u>display</u>	<u>empid</u>	<u>pwd</u>
2	Alphonse Albatross	zenon	mait	local	Alphonse Albatross	14	Alphonse Albatross	Alphonse A		Albatross	Alphonse A Albatross	7	MSC
3	Henry Butler									Butler			Abt
4	John_M_Butler									Butler			Abt
5	John_Butler									Butler			Abt
6	Lawrence_O_Butler									Butler			Abt
7	Michael_Butler									Butler			Abt
8	Morris_Butler									Butler			Bar
9	Richard_J_Butler									Butler			Bar
10	Thomas_F_Butler									Butler			Bar
11	Thomas_Butler									Butler			Bar
12	Vivyon_Butler									Butler			Bar
13	Walter_W_Butler									Butler			Car
14	William_H_Butler									Butler			Car
15	William_H_Butler									Butler			Car
16	Simon_J_Butrym									Butrym			Car
17	Henry_C_Butt							Henry		Butt			Car
18													
19													
20													
21													
22													
23													
24													
25													

Sheet 1 / 3 | Default | Sum=0 | 100%

The example copies the text from Writer and pastes the text into column A or userdn.



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File Edit View Insert Format Tools Data Window Help

[Toolbar icons]

Formula bar: E2 =CONCATENATE(H2,I2,B2)

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	<u>userdn</u>	<u>ou</u>	<u>dc2</u>	<u>dc3</u>	<u>samid</u>	length	upp	fn	mi	ln	display	empid	pwd
2	Alphonse_Albatross	zenon	mait	local	AlphonseAzenon						Alphonse A Albatross	7	MSC
3	Henry_Butler	zenon	mait	local									Abt
4	John_M_Butler	zenon	mait	local									Abt
5	John_Butler	zenon	mait	local									Abt
6	Lawrence_O_Butler	zenon	mait	local									Abt
7	Michael_Butler	zenon	mait	local									Abt
8	Morris_Butler	zenon	mait	local									Bar
9	Richard_J_Butler	zenon	mait	local									Bar
10	Thomas_F_Butler	zenon	mait	local									Bar
11	Thomas_Butler	zenon	mait	local									Bar
12	Vivyon_Butler	zenon	mait	local									Bar
13	Walter_W_Butler	zenon	mait	local									Car
14	William_H_Butler	zenon	mait	local									Car
15	William_H_Butler	zenon	mait	local									Car
16	Simon_J_Butrym	zenon	mait	local				Simon	C	Butt			Car
17	Henry_C_Butt	zenon	mait	local				Henry	C	Butt			Car
18													
19													
20													
21													
22													
23													
24													
25													

Sheet1 / 3 | Default | Sum=0 | 100%

The example is using the organizational unit zenon. You are not. You may be in the dragon domain, not mait. You will need to make the necessary changes and copy as shown.

Copy the relative formula for column E.



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File Edit View Insert Format Tools Data Window Help

Arial 12

F2 =LEN(E2)

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	<u>userdn</u>	<u>ou</u>	<u>dc2</u>	<u>dc3</u>	<u>samid</u>	<u>length</u>	<u>upn</u>	<u>fn</u>	<u>mi</u>	<u>ln</u>	<u>display</u>	<u>empid</u>	<u>pwd</u>
2	Alphonse	Albatross	zenon	mail	local	Alphonse	Albatross	Alphonse	A	Albatross	Alphonse A Albatross	7	MSc
3								Henry		Butler			Abt
4								John	M	Butler			Abt
5								John		Butler			Abt
6					zenon			Lawrence	O	Butler			Abt
7								Michael		Butler			Abt
8								Morris		Butler			Bar
9								Richard	J	Butler			Bar
10								Thomas	F	Butler			Bar
11								Thomas		Butler			Bar
12								<u>Viwon</u>		Butler			Bar
13								Walter	W	Butler			Car
14								William	H	Butler			Car
15								William	H	Butler			Car
16								Simon	J	<u>Butrym</u>			Car
17	Henry_C_Butt	zenon	mail	local	HenryCzenon			Henry	C	Butt			Car
18													
19													
20													
21													
22													
23													
24													
25													

Sheet 1 / 3 | Default | Sum=14 | 100%

The example copies the relative formula for column F. Remember, samid must be 14 characters or less. The necessary adjustments must be made.



2272.ods - LibreOffice Calc

File Edit View Insert Format Tools Data Window Help

Arial 12

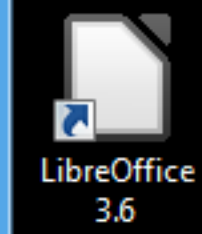
G2 =A2

					F	G	H	I	J	K	L	
					length	upn	fn	mi	ln	display	empid	pwd
	zenon				14	Alphonse Albatross	Alphonse	A	Albatross	Alphonse A Albatross	7	MS
					10		Henry		Butler			Abt
					10		John	M	Butler			Abt
					9		John		Butler			Abt
	zenon				14		Lawrence	O	Butler			Abt
	n				12		Michael		Butler			Abt
					11		Morris		Butler			Bar
	on				13		Richard	J	Butler			Bar
	on				12		Thomas	F	Butler			Bar
	on				11		Thomas		Butler			Bar
					11		Viwon		Butler			Bar
	on				12		Walter	W	Butler			Car
	on				13		William	H	Butler			Car
	on				13		William	H	Butler			Car
16	Simon_J_Butrym	zenon	mait	local	SimonJzenon	11	Simon	J	Butrym			Car
17	Henry_C_Butt	zenon	mait	local	HenryCzenon	11	Henry	C	Butt			Car
18												
19												
20												
21												
22												
23												
24												
25												

data Sheet2 Sheet3

Sheet 1 / 3 Default Sum=0 100%

The example copies the relative formula in column G.



2272.ods - LibreOffice Calc

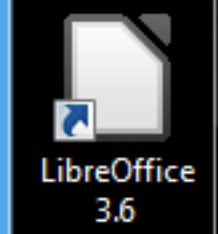
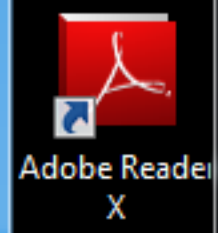
File Edit View Insert Format Tools Data Window Help

K3:K17 Henry_Butler

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	<u>userdn</u>	<u>ou</u>	<u>dc2</u>	<u>dc3</u>	<u>samid</u>	<u>length</u>	<u>upn</u>	<u>fn</u>	<u>mi</u>	<u>ln</u>	<u>display</u>	<u>empid</u>	<u>pwd</u>
2	Alphonse_Albatross	zenon	mait	local					A	Albatross	Alphonse A Albatross	7	MSc
3	Henry_Butler	zenon	mait	local						Butler	Henry_Butler		Abt
4	John_M_Butler	zenon	mait	local					M	Butler	John_M_Butler		Abt
5	John_Butler	zenon	mait	local						Butler	John_Butler		Abt
6	Lawrence_O_Butler	zenon	mait	local					O	Butler	Lawrence_O_Butler		Abt
7	Michael_Butler	zenon	mait	local						Butler	Michael_Butler		Abt
8	Morris_Butler	zenon	mait	local						Butler	Morris_Butler		Bar
9	Richard_J_Butler	zenon	mait	local					J	Butler	Richard_J_Butler		Bar
10	Thomas_F_Butler	zenon	mait	local					F	Butler	Thomas_F_Butler		Bar
11	Thomas_Butler	zenon	mait	local						Butler	Thomas_Butler		Bar
12	Vivyon_Butler	zenon	mait	local						Butler	Vivyon_Butler		Bar
13	Walter_W_Butler	zenon	mait	local					W	Butler	Walter_W_Butler		Car
14	William_H_Butler	zenon	mait	local					H	Butler	William_H_Butler		Car
15	William_H_Butler	zenon	mait	local					H	Butler	William_H_Butler		Car
16	Simon_J_Butrym	zenon	mait	local					J	Butrym	Simon_J_Butrym		Car
17	Henry_C_Butt	zenon	mait	local	HenryCzenon		Henry_C_Butt	Henry	C	Butt	Henry_C_Butt		Car
18													
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Sheet1 / 3 | Default | Sum=0 | 100%

The example copies the data from column A to column K.



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File Edit View Insert Format Tools Data Window Help

K3:K17

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	<u>userdn</u>	<u>ou</u>	<u>dc2</u>	<u>dc3</u>	<u>samid</u>	<u>length</u>	<u>upn</u>	<u>fn</u>	<u>mi</u>	<u>ln</u>	<u>display</u>	<u>empid</u>	<u>pwd</u>
2	Alphonse_Albatross	zenon	mait	local	AlphonseAzenon	14	Alphonse_Albatross	Alphonse	A	Albatross	Alphonse A Albatross	7	MSC
3	Henry_Butler	zenon	mait	local	Henryzenon	10	Henry_Butler	Henry		Butler	Henry Butler		Abt
4	John_M_Butler	zenon	mait	local	JohnMzenon	10	John_M_Butler	John	M	Butler	John M Butler		Abt
5	John_Butler	zenon	mait	local	Johnzenon	9	John_Butler	John		Butler	John Butler		Abt
6	Lawrence_O_Butler	zenon	mait	local	LawrenceOzenon	14	Lawrence_O_Butler	Lawrence	O	Butler	Lawrence O Butler		Abt
7	Michael_Butler	zenon	mait	local	Michaelzenon	12	Michael_Butler	Michael		Butler	Michael Butler		Abt
8	Morris_Butler	zenon	mait	local	Morriszenon	11	Morris_Butler	Morris		Butler	Morris Butler		Bar
9	Richard_J_Butler	zenon	mait	local	RichardJzenon	13	Richard_J_Butler	Richard	J	Butler	Richard J Butler		Bar
10	Thomas_F_Butler	zenon	mait	local	ThomasFzenon	12	Thomas_F_Butler	Thomas	F	Butler	Thomas F Butler		Bar
11	Thomas_Butler	zenon	mait	local	Thomaszenon	11	Thomas_Butler	Thomas		Butler	Thomas Butler		Bar
							11 Vivyon_Butler	<u>Vivon</u>		Butler	Vivyon Butler		Bar
							12 Walter_W_Butler	Walter	W	Butler	Walter W Butler		Car
							13 William_H_Butler	William	H	Butler	William H Butler		Car
							13 William_H_Butler	William	H	Butler	William H Butler		Car
							11 Simon_J_Butrym	Simon	J	<u>Butrym</u>	Simon J Butrym		Car
							11 Henry_C_Butt	Henry	C	Butt	Henry C Butt		Car

Sum=0 | 100%

Find & Replace

Search for: []

Find []

Find All []

Replace with: []

Replace []

Replace All []

Match case

Entire cells

More Options [] Help [] Close []



Recycle Bin

Adobe Reader
XLibreOffice
3.6Mozilla
Firefox

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File Edit View Insert Format Tools Data Window Help

Arial 12

P3:P17 fx Σ = Abbot

	H	I	J	K	L	M	N	O	P	Q	R
1	<u>fn</u>	<u>mi</u>	<u>ln</u>	<u>display</u>	<u>empid</u>	<u>pwd</u>	<u>desc</u>	<u>memberof1</u>	<u>memberof2</u>	<u>office</u>	<u>tel</u>
2	Alphonse	A	Albatross	Alphonse A Albatross	7	MSctc*34	This is a <u>fictionous</u> person. Do not trust!	people	group2	Z161	555-00
3	Henry		Butler	Henry Butler	8		5000 West National Avenue	Milwaukee	Abbot	53295-4000	
4	John	M	Butler	John M Butler	9		5000 West National Avenue	Milwaukee	Abbot	53295-4000	
					10		5000 West National Avenue	Milwaukee	Abbot	53295-4000	
					11		5000 West National Avenue	Milwaukee	Abbot	53295-4000	
					12		5000 West National Avenue	Milwaukee	Abbot	53295-4000	
					13		5000 West National Avenue	Milwaukee	Barbel	53295-4000	
					14		5000 West National Avenue	Milwaukee	Barbel	53295-4000	
					15		5000 West National Avenue	Milwaukee	Barbel	53295-4000	
					16		5000 West National Avenue	Milwaukee	Barbel	53295-4000	
					17		5000 West National Avenue	Milwaukee	Barbel	53295-4000	
					18		5000 West National Avenue	Milwaukee	Caron	53295-4000	
					19		5000 West National Avenue	Milwaukee	Caron	53295-4000	
					20		5000 West National Avenue	Milwaukee	Caron	53295-4000	
					21		5000 West National Avenue	Milwaukee	Caron	53295-4000	
					22		5000 West National Avenue	Milwaukee	Caron	53295-4000	
20											
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22											
23											
24											
25											

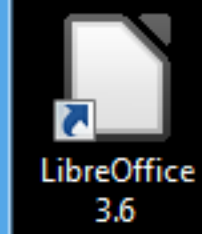
data Sheet2 Sheet3

Sheet 1 / 3 Default Sum=0 100%

The example made up employee id numbers
Every employee must have a unique number.

The example cut and pasted the group name:
from column M to column P.





2272.ods - LibreOffice Calc

File Edit View Insert Format Tools Data Window Help

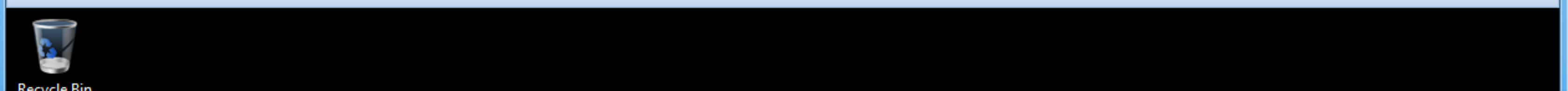
Arial 12 MSctc*34

	H	I	J	K	L	M	N	O	P	Q	R
1	fn	mi	ln	display	empid	pwd	desc	memberof1	memberof2	office	tel
2	Alphonse	A	Albatross	Alphonse A Albatross	7	MSctc*34	This is a fictious person. Do not trust people		group2	Z161	555-00
3	Henry		Butler	Henry Butler	8	MSctc*49					53295-4000
4	John	M	Butler	John M Butler	9						53295-4000
5	John		Butler	John Butler	10						53295-4000
6	Lawrence	O	Butler	Lawrence O Butler	11						53295-4000
7	Michael		Butler	Michael Butler	12						53295-4000
8	Morris		Butler	Morris Butler	13						53295-4000
9	Richard	J	Butler	Richard J Butler	14						53295-4000
10	Thomas	F	Butler	Thomas F Butler	15						53295-4000
11	Thomas		Butler	Thomas Butler	16						53295-4000
12	Vivyon		Butler	Vivyon Butler	17						53295-4000
13	Walter	W	Butler	Walter W Butler	18						53295-4000
14	William	H	Butler	William H Butler	19						53295-4000
15	William	H	Butler	William H Butler	20						53295-4000
16	Simon	J	Butrym	Simon J Butrym	21						53295-4000
17	Henry	C	Butt	Henry C Butt	22						53295-4000
18											
19											
20											
21											
22											
23											
24											
25											

data Sheet2 Sheet3

Sheet 1 / 3 Default Sum=0 100%

The example create two passwords that meet the password complexity rules on the domain. The example ended the password with a number.



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File Edit View Insert Format Tools Data Window Help

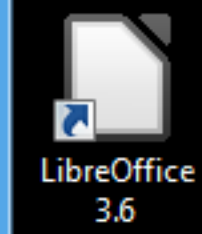
Arial 12

	H	I	J	K	L	M	N	O	P	Q	
1	fn	mi	ln	display	empid	pwd	desc	memberof1	memberof2	office	tel
2					7	MSctc*34	This is a fictious person. Do not trust!	people	group2	Z161	555-0
3					8	MSctc*49	General Worker	Milwaukee	Abbot	53295	4000
4					9	MSctc*64	General Worker	Milwaukee	Abbot	53295	4000
5					0	MSctc*79	General Worker	Milwaukee	Abbot	53295	4000
6					1	MSctc*94	General Worker	Milwaukee	Abbot	53295	4000
7					2	MSctc*109	General Worker	Milwaukee	Abbot	53295	4000
8					3	MSctc*124	General Worker	Milwaukee	Barbel	53295	4000
9					4	MSctc*139	General Worker	Milwaukee	Barbel	53295	4000
10					5	MSctc*154	General Worker	Milwaukee	Barbel	53295	4000
11					6	MSctc*169	General Worker	Milwaukee	Barbel	53295	4000
12					7	MSctc*184	General Worker	Milwaukee	Barbel	53295	4000
13					8	MSctc*199	General Worker	Milwaukee	Caron	53295	4000
14					9	MSctc*214	General Worker	Milwaukee	Caron	53295	4000
15					0	MSctc*229	General Worker	Milwaukee	Caron	53295	4000
16					1	MSctc*244	General Worker	Milwaukee	Caron	53295	4000
17	Henry	C	Butt	Henry C Butt	22	MSctc*259	General Worker	Milwaukee	Caron	53295	4000
18											
19											
20											
21											
22											
23											
24											
25											

Sheet 1 / 3 | Default | Sum=0 | 100%

The example copied the passwords for each logon.

The example made up the description for column N.



2272.ods - LibreOffice Calc

File Edit View Insert Format Tools Data Window Help

Arial 12

02:017 people

	L	M	N	O	P	Q	R	S	T	U
1	<u>empid</u>	<u>pwd</u>	<u>desc</u>	<u>memberof1</u>	<u>memberof2</u>	<u>office</u>	<u>tel</u>	<u>email</u>	<u>hometel</u>	<u>pager</u>
2		7 MSctc*34	This is a fictious person. Do not trust!	people	group2	Z161	555-0000	Alphonse_Albatross	555-1001	555-2000
3				people	Abbot	53295-4000				
4				people	Abbot	53295-4000				
5				people	Abbot	53295-4000				
6				people	Abbot	53295-4000				
7				people	Abbot	53295-4000				
8				people	Barbel	53295-4000				
9				people	Barbel	53295-4000				
10				people	Barbel	53295-4000				
11				people	Barbel	53295-4000				
12				people	Barbel	53295-4000				
13				people	Caron	53295-4000				
14				people	Caron	53295-4000				
15				people	Caron	53295-4000				
16				people	Caron	53295-4000				
17				people	Caron	53295-4000				
18										
19										
20										
21										
22										
23										
24										
25										

Sheet1 / 3 | Default | Sum=0 | 100%

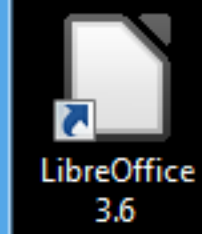
The example is making everyone a member of the people group. This is a good idea.



Recycle Bin



Adobe Reader X



LibreOffice 3.6



Mozilla Firefox

2272.ods - LibreOffice Calc

File Edit View Insert Format Tools Data Window Help

Arial 12

S2 =A2

	Q	R	S	T	U	V	W	X	Y	Z
1	office	tel	email	hometel	pager	mobile	fax	iptel	webpg	title
2	Z161	555-0000	Alphonse Albatross	555-1001	555-2000	555-3000	555-4000	555-5000	brazil.minnesota.edu	Vice President of the Unneces
3	Z162	5550001								
4	Z163	5550002								
5	Z164	5550003								
6	Z165	5550004								
7	Z166	5550005								
8	Z167	5550006								
9	Z168	5550007								
10	Z169	5550008								
11	Z170	5550009								
12	Z171	5550010								
13	Z172	5550011								
14	Z173	5550012								
15	Z174	5550013								
16	Z175	5550014								
17	Z176	5550015								
18										
19										
20										
21										
22										
23										
24										
25										

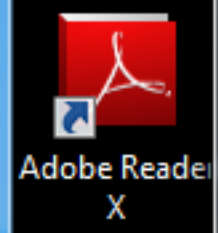
data Sheet2 Sheet3

Sheet 1 / 3 Default Sum=0 100%

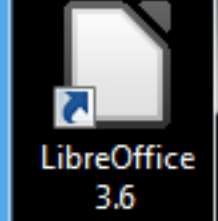
The example made up the data for column G and column R. The example will copy the relative formula in column S.



Recycle Bin



Adobe Reader X



LibreOffice 3.6



Mozilla Firefox

2272.ods - LibreOffice Calc

File Edit View Insert Format Tools Data Window Help

Arial 12

Z3:Z17 Nice Person

	S	T	U	V	W	X	Y	Z	AA
1	email	hometel	pager	mobile	fax	iptel	webpg	title	dept
2	Alphonse_Albatross	555-1001	555-2000	555-3000	555-4000	555-5000	brazil.minnesota.edu	Vice President of the Unnecessary	Lost and Fou
3	Henry_Butler	555-1000	555-1999	555-2999	555-3999	555-4999	brazil.minnesota.edu	Nice Person	
4	John_M_Butler	555-999	555-1998	555-2998	555-3998	555-4998	brazil.minnesota.edu	Nice Person	
5	John_Butler	555-998	555-1997	555-2997	555-3997	555-4997	brazil.minnesota.edu	Nice Person	
6	Lawrence_O_Butler	555-997	555-1996	555-2996	555-3996	555-4996	brazil.minnesota.edu	Nice Person	
7	Michael_Butler	555-996	555-1995	555-2995	555-3995	555-4995	brazil.minnesota.edu	Nice Person	
8	Morris_Butler	555-995	555-1994	555-2994	555-3994	555-4994	brazil.minnesota.edu	Nice Person	
9	Richard_J_Butler	555-994	555-1993	555-2993	555-3993	555-4993	brazil.minnesota.edu	Nice Person	
10	Thomas_F_Butler	555-993	555-1992	555-2992	555-3992	555-4992	brazil.minnesota.edu	Nice Person	
11	Thomas_Butler	555-992	555-1991	555-2991	555-3991	555-4991	brazil.minnesota.edu	Nice Person	
12	Vivyon_Butler	555-991	555-1990	555-2990	555-3990	555-4990	brazil.minnesota.edu	Nice Person	
13	Walter_W_Butler	555-990	555-1989	555-2989	555-3989	555-4989	brazil.minnesota.edu	Nice Person	
14	William_H_Butler	555-989	555-1988	555-2988	555-3988	555-4988	brazil.minnesota.edu	Nice Person	
15	William_H_Butler	555-988	555-1987	555-2987	555-3987	555-4987	brazil.minnesota.edu	Nice Person	
16	Simon_J_Butrym	555-987	555-1986	555-2986	555-3986	555-4986	brazil.minnesota.edu	Nice Person	
17	Henry_C_Butt	555-986	555-1985	555-2985	555-3985	555-4985	brazil.minnesota.edu	Nice Person	
18									
19									
20									
21									
22									
23									
24									
25									

Sheet1 / 3 | Default | Sum=0 | 100%

The example made up the data in columns T U, V, W, X, Y and Z.



2272.ods - LibreOffice Calc

File Edit View Insert Format Tools Data Window Help

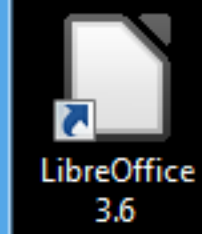
AC3:AC17 | Albatross

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ
1	title	dept	company	mgr	hmdir	hmdrv	profile	locscr	mustchpwd	canchpwd	reversiblep
2	Vice President of the Unnecessary	Lost and Found	<u>mait</u>	Preuss	not used	h:			no	yes	no
3	Nice Person	Lost and Found	<u>mait</u>	Albatross							
4	Nice Person	Lost and Found	<u>mait</u>	Albatross							
5	Nice Person	Lost and Found	<u>mait</u>	Albatross							
6	Nice Person	Lost and Found	<u>mait</u>	Albatross							
7	Nice Person	Lost and Found	<u>mait</u>	Albatross							
8	Nice Person	Lost and Found	<u>mait</u>	Albatross							
9	Nice Person	Lost and Found	<u>mait</u>	Albatross							
10	Nice Person	Lost and Found	<u>mait</u>	Albatross							
11	Nice Person	Lost and Found	<u>mait</u>	Albatross							
12	Nice Person	Lost and Found	<u>mait</u>	Albatross							
13	Nice Person	Lost and Found	<u>mait</u>	Albatross							
14	Nice Person	Lost and Found	<u>mait</u>	Albatross							
15	Nice Person	Lost and Found	<u>mait</u>	Albatross							
16	Nice Person	Lost and Found	<u>mait</u>	Albatross							
17	Nice Person	Lost and Found	<u>mait</u>	Albatross							
18											
19											
20											
21											
22											
23											
24											
25											

data | Sheet2 | Sheet3

Sheet 1 / 3 | Default | Sum=0 | 100%

The example made up the data in column AC and AB. The example decide Albatross is the manager, the poor people.



2272.ods - LibreOffice Calc

File Edit View Insert Format Tools Data Window Help

AE2:AE17 fx Σ = h:

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ
1	title	dept	company	mgr	hmdir	hmdrv	profile	locscr	mustchpwd	canchpwd	reversiblep
2	Vice President of the Unnecessary	Lost and Found	<u>mait</u>	<u>Preuss</u>	not used	h:			no	yes	no
3	Nice Person	Lost and Found	<u>mait</u>	<u>Albatross</u>	not used	h:					
4	Nice Person	Lost and Found	<u>mait</u>	<u>Albatross</u>	not used	h:					
5	Nice Person	Lost and Found	<u>mait</u>	<u>Albatross</u>	not used	h:					
6	Nice Person	Lost and Found	<u>mait</u>	<u>Albatross</u>	not used	h:					
7	Nice Person	Lost and Found	<u>mait</u>	<u>Albatross</u>	not used	h:					
8	Nice Person	Lost and Found	<u>mait</u>	<u>Albatross</u>	not used	h:					
9	Nice Person	Lost and Found	<u>mait</u>	<u>Albatross</u>	not used	h:					
10	Nice Person	Lost and Found	<u>mait</u>	<u>Albatross</u>	not used	h:					
11	Nice Person	Lost and Found	<u>mait</u>	<u>Albatross</u>	not used	h:					
12	Nice Person	Lost and Found	<u>mait</u>	<u>Albatross</u>	not used	h:					
13	Nice Person	Lost and Found	<u>mait</u>	<u>Albatross</u>	not used	h:					
14	Nice Person	Lost and Found	<u>mait</u>	<u>Albatross</u>	not used	h:					
15	Nice Person	Lost and Found	<u>mait</u>	<u>Albatross</u>	not used	h:					
16	Nice Person	Lost and Found	<u>mait</u>	<u>Albatross</u>	not used	h:					
17	Nice Person	Lost and Found	<u>mait</u>	<u>Albatross</u>	not used	h:					
18											
19											
20											
21											
22											
23											
24											
25											

data | Sheet2 | Sheet3 | [Icons] | Sum=0 | 100%

The example copied the data in columns AC and AE.



2272.ods - LibreOffice Calc

File Edit View Insert Format Tools Data Window Help

[Toolbar icons]

AN10 [fx] [Σ] = =DAYS(AN4,AN7)

	AE	AF	AG	AH	AI	AJ	AK	AL	AM	AN	AO
1	hmdrv	profile	locscr	mustchpwd	canchpwd	reversiblepwd	pwdneverexpires	acctexpires	disabled	Day Calculator	
2	h:			no	yes	no	no	83	no		
3	h:			no	yes	no	no			Semester End Date	
4	h:			no	yes	no	no			12/19/12	
5	h:			no	yes	no	no				
6	h:			no	yes	no	no			Today's Date	
7	h:			no	yes	no	no			09/27/12	
8	h:			no	yes	no	no				
9	h:			no	yes	no	no			Number of Days	
10	h:			no	yes					83	
11	h:			no	yes						
12	h:			no	yes						
13	h:			no	yes						
14	h:			no	yes						
15	h:			no	yes						
16	h:			no	yes						
17	h:			no	yes						
18											
19											
20											
21											
22											
23											
24											
25											

data | Sheet2 | Sheet3 | [Icons] | Sum=83 | 100%

The example copies the data in columns AH, AI, AJ, and AK.

The example check the formula in AN10. The formula shown is correct.



2272.ods - LibreOffice Calc

File Edit View Insert Format Tools Data Window Help

Toolbar: [Icons]

AL2:AL17 [fx] [Σ] = =\$ANS10

	AE	AF	AG	AH	AI	AJ	AK	AL	AM	AN	AO
1	hmdrv	profile	locscr	mustchpwd	canchpwd	reversiblepwd	pwdneverexpires	acctexpires	disabled	Day Calculator	
2	h:			no	yes	no	no	83	no		
3	h:			no	yes	no	no	83		Semester End Date	
4	h:			no	yes	no	no	83		12/19/12	
5	h:			no	yes	no	no	83			
6	h:			no				83		Today's Date	
7	h:			no				83		09/27/12	
8	h:			no				83			
9	h:			no				83		Number of Days	
10	h:			no				83		83	
11	h:			no				83			
12	h:			no				83			
13	h:			no				83			
14	h:			no				83			
15	h:			no				83			
16	h:			no				83			
17	h:			no				83			
18											
19											
20											
21											
22											
23											
24											
25											

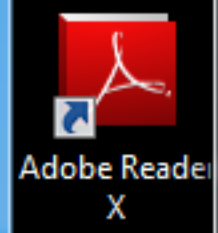
data | Sheet2 | Sheet3

Sheet 1 / 3 | Default | Sum=1328 | 100%

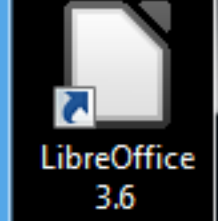
The example copies the absolute formula in column AL.



Recycle Bin



Adobe Reader X



LibreOffice 3.6



Mozilla Firefox

2272.ods - LibreOffice Calc

File Edit View Insert Format Tools Data Window Help

Arial 12

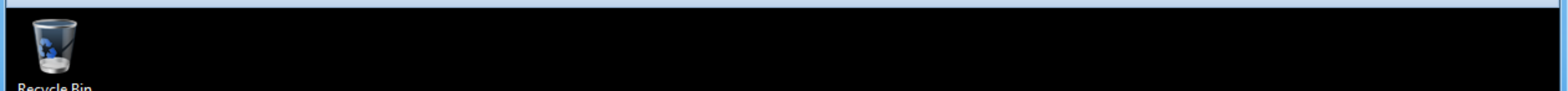
AM2:AM17 \sum = no

	AE	AF	AG	AH	AI	AJ	AK	AL	AM	AN	AO
1	<u>hmdrv</u>	<u>profile</u>	<u>locscr</u>	<u>mustchpwd</u>	<u>canchpwd</u>	<u>reversiblepwd</u>	<u>pwdneverexpires</u>	<u>acctexpires</u>	<u>disabled</u>	Day Calculator	
2	h:			no	yes	no	no	83	no		
3	h:			no	yes	no	no	83	no	Semester End Date	
4	h:			no	yes	no	no	83	no	12/19/12	
5	h:			no	yes	no	no	83	no		
6	h:			no	yes	no	no	83	no	Today's Date	
7	h:			no	yes	no	no	83	no	09/27/12	
8	h:			no				83	no		
9	h:			no				83	no	Number of Days	
10	h:			no				83	no	83	
11	h:			no				83	no		
12	h:			no				83	no		
13	h:			no				83	no		
14	h:			no				83	no		
15	h:			no				83	no		
16	h:			no				83	no		
17	h:			no				83	no		
18											
19											
20											
21											
22											
23											
24											
25											

data Sheet2 Sheet3

Sheet 1 / 3 Default Sum=0 100%

The example copies the data in column AM.



2272.ods - LibreOffice Calc

File Edit View Insert Format Tools Data Window Help

AM2:AM17 fx Σ = no

	AE	AF	AG	AH	AI	AJ	AK	AL	AM	AN	AO
1	hmdrv	profile	locscr	mustchpwd	canchpwd	reversiblepwd	pwdneverexpires	acctexpires	disabled	Day Calculator	
2	h:			no	yes	no	no	83	no		
3	h:			no	yes	no	no	83	no	Semester End Date	
4	h:			no	yes	no	no	83	no	12/19/12	
5	h:			no	yes	no	no	83	no		
6	h:			no	yes	no	no	83	no	Today's Date	
7	h:			no	yes	no	no	83	no	09/27/12	
8	h:			no	yes	no	no	83	no		
9	h:			no	yes	no	no	83	no	Number of Days	
10	h:			no	yes	no	no	83	no	83	
11	h:			no	yes	no	no	83	no		
12	h:			no	yes	no	no	83	no		
13	h:			no	yes	no	no	83	no		
14	h:			no	yes	no	no	83	no		
15	h:			no	yes	no	no	83	no		
16	h:			no	yes	no	no	83	no		
17	h:			no	yes	no	no	83	no		
18											
19											
20											
21											
22											
23											
24											
25											

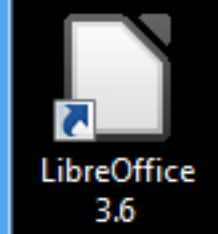
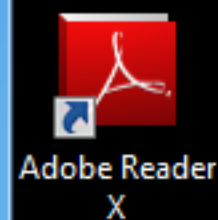
Sheet1 / 3 Default Sum=0 100%

LibreOffice 3.6

The document "2272.ods" has been modified.
Do you want to save your changes?

Save Discard Cancel

The example saves the file. The project is much easier if the spreadsheet name and tab names are not changed.



Libraries > Documents > libreoffice-mailmerge

Search libreoffice-mailmerge

Organize | Open | Share with | Print | Burn | New folder

Documents library

libreoffice-mailmerge

Arrange by: Folder

Name	Date modified	Type	Size
2272.ods	9/27/2012 3:41 PM	OpenDocument S...	19 KB
2272-merge.odt	9/7/2012 2:05 PM	OpenDocument T...	15 KB

2272-merge.odt | Date m... | OpenDocument Text

The example now opens the Writer document 2272-merge.

2272-merge.odt - LibreOffice Writer

File Edit View Insert Format Table Tools Window Help

Default Arial 10

1 2 3 4 5 6 7 8

```

Dsadd user "cn=<userdn>,ou=<ou>,dc=<dc2>,dc=<dc3>" -samid "<samid>"

Dsmod user "cn=<userdn>,ou=<ou>,dc=<dc2>,dc=<dc3>" -upn "<upn>@<dc2>.<dc3>"
Dsmod user "cn=<userdn>,ou=<ou>,dc=<dc2>,dc=<dc3>" -fn "<fn>"
Dsmod user "cn=<userdn>,ou=<ou>,dc=<dc2>,dc=<dc3>" -mi "<mi>"
Dsmod user "cn=<userdn>,ou=<ou>,dc=<dc2>,dc=<dc3>" -ln "<ln>"
Dsmod user "cn=<userdn>,ou=<ou>,dc=<dc2>,dc=<dc3>" -display "<display>"
Dsmod user "cn=<userdn>,ou=<ou>,dc=<dc2>,dc=<dc3>" -empid "<empid>"
Dsmod user "cn=<userdn>,ou=<ou>,dc=<dc2>,dc=<dc3>" -pwd "<pwd>"
Dsmod user "cn=<userdn>,ou=<ou>,dc=<dc2>,dc=<dc3>" -desc "<desc>"
e mail "<e mail>@<dc2>.<dc3>"
hometel "<hometel>"
pager "<pager>"
mobile "<mobile>"
fax "<fax>"
iptel "<iptel>"
webpgg "<webpgg>"
title "<title>"
dept "<dept>"
company "<company>"
mgr "<mgr>"
hmdir "\\chile\<ou>home\<samid>"
hmdrv "<hmdrv>"
profile "<profile>"
locscr "<locscr>"
mustchpwd "<mustchpwd>"
canchpwd "<canchpwd>"
reversiblepwd "<reversiblepwd>"
pwdneverexpires "<pwdneverexpires>"
acctexpires "<acctexpires>"
Dsmod user "cn=<userdn>,ou=<ou>,dc=<dc2>,dc=<dc3>" -disabled "<disabled>"

md e:\<ou>\home\<samid>
icacls e:\<ou>\home\<upn> /grant:r <samid>:F /T /C

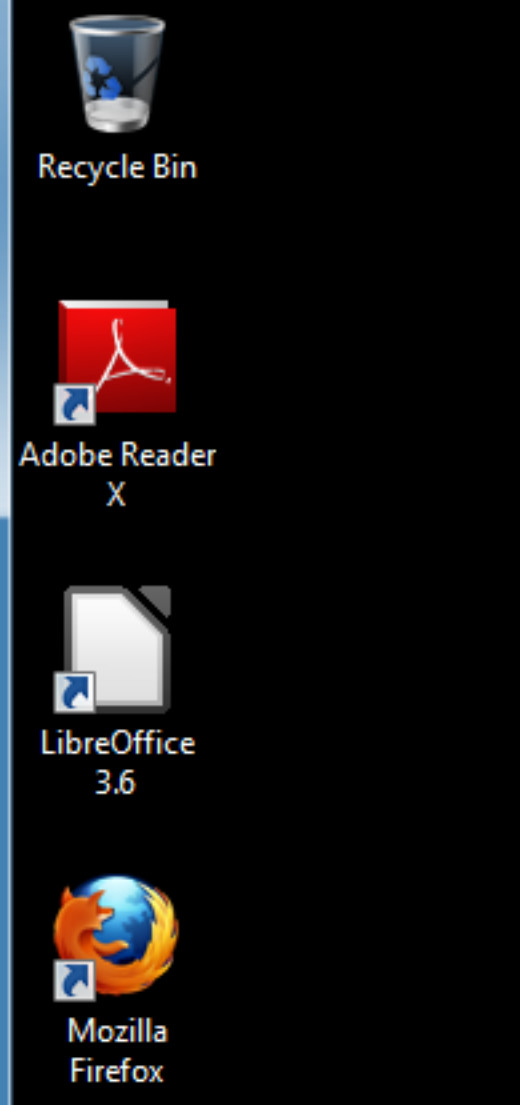
```

1
2
3
4
5

Find

Page 1 / 1 | Words: 181 | Default | English (USA) | 100%

This is the Writer document 2272-merge.



2272-merge.odt - LibreOffice Writer

File Edit View Insert Format Table Tools Window Help

- Manual Break...
- Fields
 - Date
 - Time
 - Page Number
 - Page Count
 - Subject
 - Title
 - Author
 - Other... Ctrl+F2
- Special Character...
- Formatting Mark
- Section...
- Hyperlink
- Header
- Footer
- Footnote/Endnote...
- Caption...
- Bookmark...
- Cross-reference...
- Comment Ctrl+Alt+C
- Script...
- Indexes and Tables
- Envelope...
- Frame...
- Table... Ctrl+F12
- Horizontal Rule...
- Picture
- Movie and Sound...
- Object
- Floating Frame
- File...

`<dc3> -samid`
`<ou> <ou> <dc2> <dc3> -upn`
`<ou> <ou> <dc2> <dc3> -fn`
`<ou> <ou> <dc2> <dc3> -mi`
`<ou> <ou> <dc2> <dc3> -ln`
`<ou> <ou> <dc2> <dc3> -displ`
`<ou> <ou> <dc2> <dc3> -emp`
`<ou> <ou> <dc2> <dc3> -pwd`
`<ou> <ou> <dc2> <dc3> -desc`
`<ou> <ou> <dc2> <dc3> -ema`
`<ou> <ou> <dc2> <dc3> -homa`
`<ou> <ou> <dc2> <dc3> -page`
`<ou> <ou> <dc2> <dc3> -mobi`
`<ou> <ou> <dc2> <dc3> -fax`
`<ou> <ou> <dc2> <dc3> -iptel <iptel>`
`<ou> <ou> <dc2> <dc3> -webpg <webpg>`
`<ou> <ou> <dc2> <dc3> -title <title>`
`<ou> <ou> <dc2> <dc3> -dept <dept>`
`<ou> <ou> <dc2> <dc3> -company <company>`
`<ou> <ou> <dc2> <dc3> -mgr <mgr>`
`<ou> <ou> <dc2> <dc3> -hmdir \\chile\<ou>home\<samid>`
`<ou> <ou> <dc2> <dc3> -hmdrv <hmdrv>`
`<ou> <ou> <dc2> <dc3> -profile <profile>`
`<ou> <ou> <dc2> <dc3> -locscr <locscr>`
`<ou> <ou> <dc2> <dc3> -mustchpwd <mustchpwd>`
`<ou> <ou> <dc2> <dc3> -canchpwd <canchpwd>`
`<ou> <ou> <dc2> <dc3> -reversiblepwd <reversiblepwd>`
`<ou> <ou> <dc2> <dc3> -pwdneverexpires <pwdneverexpires>`
`<ou> <ou> <dc2> <dc3> -acctexpires <acctexpires>`
`<ou> <ou> <dc2> <dc3> -disabled <disabled>`

`md e:\<ou>\home\<samid>`
`icacls e:\<ou>\home\<upn> /grant:r <samid>:F /T /C`

Find

Page 1 / 1 | Words: 181 | Default | English (USA) | 100%

The example choose Insert menu | Fields menu | Other menu.

2272-merge.odt - LibreOffice Writer

File Edit View Insert Format Table Tools Window Help

Default Arial 10

1 2 3 4 5 6 7 8

Dsadd user "cn=<userdn>

Dsmod user "cn=<userdn>

Dsmod user "cn=<userdn>

Dsmod user "cn=<userdn>

Dsmod user "cn=<userdn>

Dsmod user "cn=<userdn>

Dsmod user "cn=<userdn>

Dsmod user "cn=<userdn>

Dsmod user "cn=<userdn>,ou=<ou>,dc=<dc2>,dc=<dc3> *-disabled " <disabled>

md e:\<ou>\home\<samid>

icacls e:\<ou>\home\<upn> /grant:r <samid>:F /T /C

Fields

Document Cross-references Functions DocInformation Variables Database

Type

- Any record
- Database Name
- Mail merge fields
- Next record
- Record number

Database selection

- 2272
 - data
 - userdn
 - ou
 - dc2
 - dc3
 - samid
 - length
 - upn
 - fn
 - mi
 - ln

Database file [Browse...]

from database

user-defined [General]

[Insert] [Close] [Help]

Find

Page 1 / 1 | Words: 181 | Default | English (USA) | 100%

The Writer document is connect to the correct spreadsheet. The list shows the available variable names.



2272-merge.odt - LibreOffice Writer

File Edit View Insert Format Table Tools Window Help

Default Arial 10

1 2 3 4 5 6 7 8

Mail Merge Wizard

Steps

1. Select starting document
2. Select document type
3. Select address list
4. Create salutation
5. Adjust layout
6. Edit document
7. Personalize document
8. Save, print or send

Select starting document for the mail merge

Select the document upon which to base the mail merge document

- Use the current document
- Create a new document
- Start from existing document
- Start from a template
- Start from a...

[Text input field]

Help << Back Next >> Finish Cancel

Dsmod user "cn=<userdn>,ou=<ou>,dc=<dc2>,dc=<dc3>" -disabled <disabled>

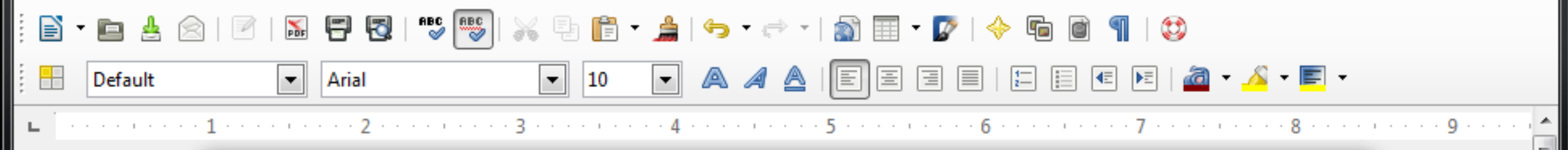
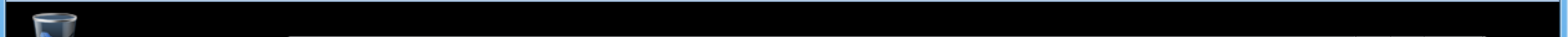
md e:\<ou>\home\<samid>

icacls e:\<ou>\home\<upn> /grant:r <samid>:F /T /C

Find [Icons]

Page 1 / 1 | Words: 181 | Default | English (USA) | [Icons] | 100%

This is the opening screen of the Mail Merge Wizard. The example will select step 8, Save print or send.



Mail Merge Wizard

Steps

1. Select starting document
2. Select document type
3. Select address list
4. Create salutation
5. Adjust layout
6. Edit document
7. Personalize document
- 8. Save, print or send**

Save, print or send the document

Select one of the options below:

- Save starting document
- Save merged document
- Print merged document
- Send merged document as E-Mail

Save merged document

- Save as single document
- Save as individual documents
- From 1 To 16

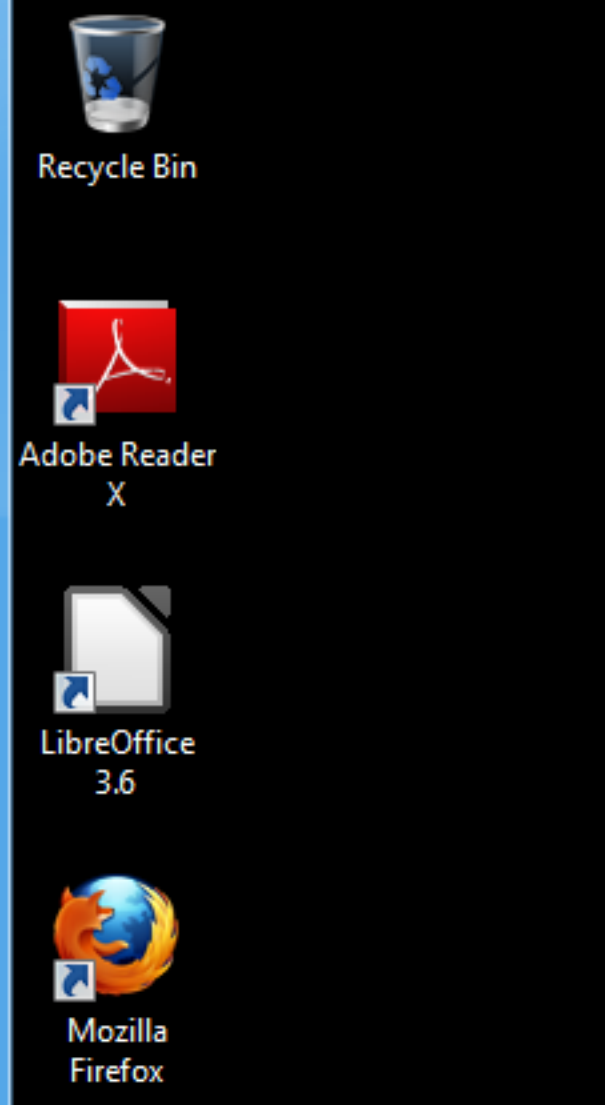
Save Documents

Help << Back Next >> Finish Cancel

Once step 8 is complete, the example configures the screen as shown. Then example selects Save Documents.

```
Dsmod user "cn=Alphonse_Albatross,ou=zenon,dc=mat,dc=local" -disabled "no"

md e:\zenon\home\AlphonseAzenon
icacls e:\zenon\home\Alphonse_Albatross /grant:r AlphonseAzenon:F /T /C
```



File Edit View Insert Format Table Tools Window Help

Default Arial 10

Mail Merge Wizard

Save As

Documents > libreoffice-mailmerge

Documents library
libreoffice-mailmerge

2272-merge.odt

File name: logons15

Save as type: ODF Text Document (.odt) (*.odt)

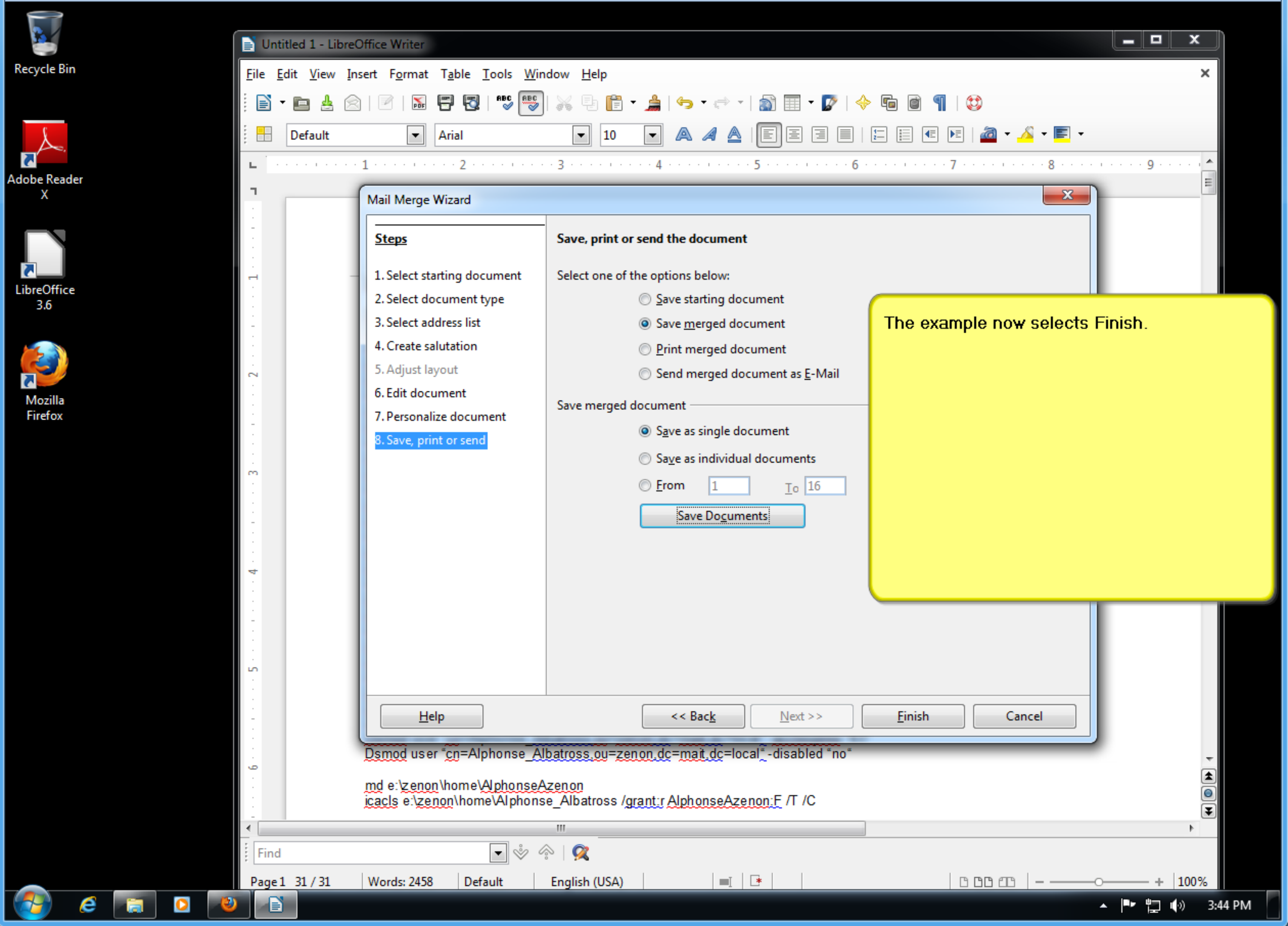
Automatic file name extension

Save Cancel

The example is saving the document as logons15.odt.

```
Dsmod user "cn=Alphonse_Albatross,ou=zenon,dc=mat,dc=local" -disabled "no"

md e:\zenon\home\AlphonseAzenon
icacls e:\zenon\home\Alphonse_Albatross /grant:r AlphonseAzenon:F /T /C
```



Mail Merge Wizard

Steps

1. Select starting document
2. Select document type
3. Select address list
4. Create salutation
5. Adjust layout
6. Edit document
7. Personalize document
8. Save, print or send

Save, print or send the document

Select one of the options below:

- Save starting document
- Save merged document
- Print merged document
- Send merged document as E-Mail

Save merged document

- Save as single document
- Save as individual documents

From To

Save Documents

Help << Back Next >> Finish Cancel

The example now selects Finish.

Dsmod user "cn=Alphonse_Albatross_ou=zenon.dc=mat.dc=local" -disabled "no"
md e:\zenon\home\AlphonseAzenon
icacls e:\zenon\home\Alphonse_Albatross /grant:r AlphonseAzenon:F /T /C



Recycle Bin

Adobe Reader
XLibreOffice
3.6Mozilla
Firefox

logons15.odt - LibreOffice Writer

File Edit View Insert Format Table Tools Window Help

Default Arial 10

```

Dsadd user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -samid "Henryzenon"

Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -upn "Henry_Butler@mait.local"
Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -fn "Henry"
Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -mi ""
Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -ln "Butler"
Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -display "Henry Butler"
Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -empid "8"
Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -pwd "MSctc*49"
Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -desc "General Worker"
Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -email "Henry_Butler@mait.local"
Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -hometel "555-1000"
Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -pager "555-1999"
Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -mobile "555-2999"
Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -fax "555-3999"
Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -iptel "555-4999"
Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -webpg "brazil.minnesota.edu"
Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -title "Nice Person"
Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -dept "Lost and Found"
Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -company "mait"
Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -mgr "Albatross"
Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -hmdir "\\chile\zenonhome\Henryzenon\"
Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -hmdrv "h:"
Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -profile ""
Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -loscr ""
Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -mustchpwd "no"
Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -canchpwd "yes"
Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -reversiblepwd "no"
Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -pwdneverexpires "no"
Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -acctexpires "83"
Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -disabled "no"

md e:\zenon\home\Henryzenon
icacls e:\zenon\home\Henry_Butler /grant:r Henryzenon:F /T /C

```

Find

Page 1 / 29 Words: 2829 Default English (USA) 100%

The example deleted all the Alphonse Albatross data, because Alphonse was not nice. The remaining data is good.



Untitled - Notepad

File Edit Format View Help

```

REM This is logons15 LibreOffice 3.6 merge results
REM Preuss 9/27/2012

Dsadd user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -samid "Henryzenon"

Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -upn "Henry_Butler@mait.local"
Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -fn "Henry"
Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -mi ""
Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -ln "Butler"
Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -display "Henry Butler"
Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -empid "8"
Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -profile ""
Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -loscr ""
Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -mustchpwd "no"
Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -canchpwd "yes"
Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -reversiblepwd "no"
Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -pwdneverexpires "no"
Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -acctexpires "83"
Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -disabled "no"

icacls e:\zenon\home\Henry_Butler /grant:r Henryzenon:F /T /C

dsadd group "cn=people,ou=zenon,dc=mait,dc=local" -samid peoplezenon
dsmod group "cn=people,ou=zenon,dc=mait,dc=local" -samid peoplezenon -addmbr "cn=Henry_Butler,ou=zenon,dc=mait,dc=local"

dsadd group "cn= Abbot,ou=zenon,dc=mait,dc=local" -samid Abbotzenon
dsmod group "cn= Abbot,ou=zenon,dc=mait,dc=local" -samid Abbotzenon -addmbr "cn=Henry_Butler,ou=zenon,dc=mait,dc=local"

Dsadd user "cn=John_M_Butler,ou=zenon,dc=mait,dc=local" -samid "JohnMzenon"

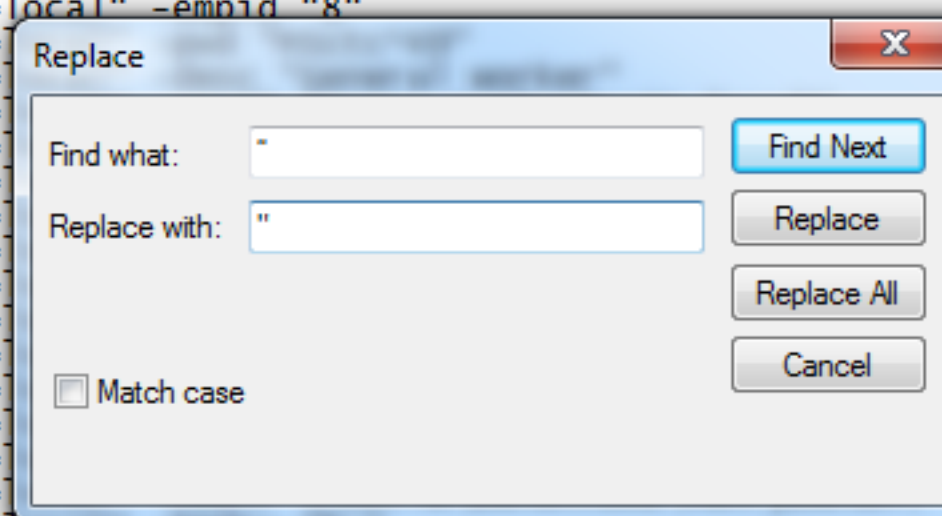
Dsmod user "cn=John_M_Butler,ou=zenon,dc=mait,dc=local" -upn "John_M_Butler@mait.local"
Dsmod user "cn=John_M_Butler,ou=zenon,dc=mait,dc=local" -fn "John"
Dsmod user "cn=John_M_Butler,ou=zenon,dc=mait,dc=local" -mi "M"
Dsmod user "cn=John_M_Butler,ou=zenon,dc=mait,dc=local" -ln "Butler"
Dsmod user "cn=John_M_Butler,ou=zenon,dc=mait,dc=local" -display "John M Butler"
Dsmod user "cn=John_M_Butler,ou=zenon,dc=mait,dc=local" -empid "9"
Dsmod user "cn=John_M_Butler,ou=zenon,dc=mait,dc=local" -pwd "MSctc*64"
Dsmod user "cn=John_M_Butler,ou=zenon,dc=mait,dc=local" -desc "General worker"
Dsmod user "cn=John_M_Butler,ou=zenon,dc=mait,dc=local" -email "John_M_Butler@mait.local"

```

The example copies the opening quotation marks and pastes the marks into Find what box.

The example types quotation marks in the Replace with: box.

The example replaces all quotation marks.



Recycle Bin

Adobe Reader X

LibreOffice 3.6

Mozilla Firefox

Untitled - Notepad

File Edit Format View Help

```

REM This is logons15 LibreOffice 3.6 merge results
REM Preuss 9/27/2012

Dsadd user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -samid "Henryzenon"

Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -upn "Henry_Butler@mait.local"
Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -fn "Henry"
Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -mi ""
Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -ln "Butler"
Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -display "Henry Butler"
Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -empid "8"
Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -profile ""
Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -loscr ""
Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -mustchpwd "no"
Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -canchpwd "yes"
Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -reversiblepwd "no"
Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -pwdneverexpires "no"
Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -acctexpires "83"
Dsmod user "cn=Henry_Butler,ou=zenon,dc=mait,dc=local" -disabled "no"

md e:\zenon\home\Henryzenon
icacls e:\zenon\home\Henry_Butler /grant:r Henryzenon:F /T /C

dsadd group "cn=people,ou=zenon,dc=mait,dc=local" -samid peoplezenon
dsmod group "cn=people,ou=zenon,dc=mait,dc=local" -samid peoplezenon -addmbr "cn=Henry_Butler,ou=zenon,dc=mait,dc=local"

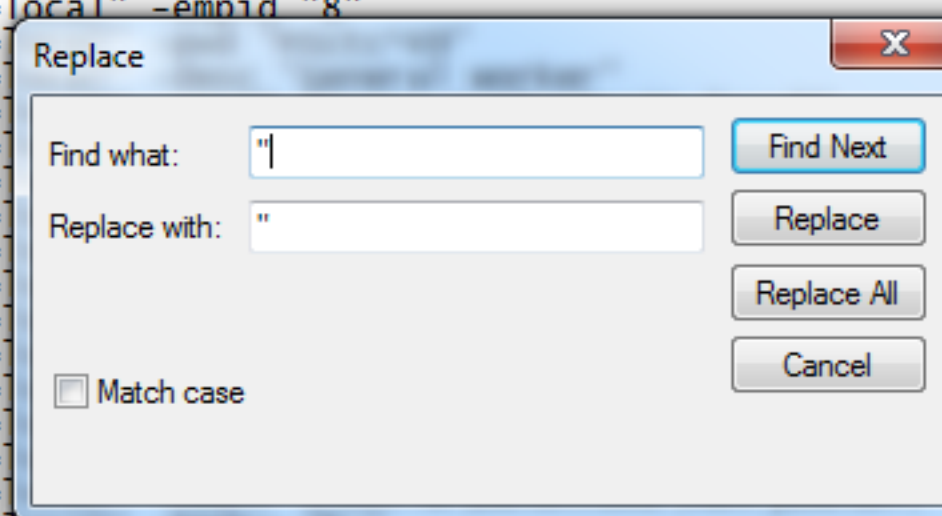
dsadd group "cn= Abbot,ou=zenon,dc=mait,dc=local" -samid Abbotzenon
dsmod group "cn= Abbot,ou=zenon,dc=mait,dc=local" -samid Abbotzenon -addmbr "cn=Henry_Butler,ou=zenon,dc=mait,dc=local"

Dsadd user "cn=John_M_Butler,ou=zenon,dc=mait,dc=local" -samid "JohnMzenon"

Dsmod user "cn=John_M_Butler,ou=zenon,dc=mait,dc=local" -upn "John_M_Butler@mait.local"
Dsmod user "cn=John_M_Butler,ou=zenon,dc=mait,dc=local" -fn "John"
Dsmod user "cn=John_M_Butler,ou=zenon,dc=mait,dc=local" -mi "M"
Dsmod user "cn=John_M_Butler,ou=zenon,dc=mait,dc=local" -ln "Butler"
Dsmod user "cn=John_M_Butler,ou=zenon,dc=mait,dc=local" -display "John M Butler"
Dsmod user "cn=John_M_Butler,ou=zenon,dc=mait,dc=local" -empid "9"
Dsmod user "cn=John_M_Butler,ou=zenon,dc=mait,dc=local" -pwd "MSctc*64"
Dsmod user "cn=John_M_Butler,ou=zenon,dc=mait,dc=local" -desc "General worker"
Dsmod user "cn=John_M_Butler,ou=zenon,dc=mait,dc=local" -email "John_M_Butler@mait.local"

```

The example repeats the process with the ending quotation marks.



Recycle Bin

Adobe Reader X

LibreOffice 3.6

Mozilla Firefox

Untitled - Notepad

File Edit Format View Help

Save As

Documents libreoffice-mailmerge

Search libreoffice-mailmerge

Organize New folder

Documents library

libreoffice-mailmerge

.-lock.logons15.odt#

2272.ods

2272-merge.odt

logons15.odt

File name: logons15.bat

Save as type: All Files (*.*)

Encoding: ANSI

Save Cancel

The example saves the batch file as shown.

```
dsadd group "cn=people,ou=zenon,dc=mait,dc=local" -samid peoplezenon
dsmod group "cn=people,ou=zenon,dc=mait,dc=local" -samid peoplezenon -addmbr "cn=Henry_Butler,ou=zenon,dc=mait,dc=local"

dsadd group "cn= Abbot,ou=zenon,dc=mait,dc=local" -samid Abbotzenon
dsmod group "cn= Abbot,ou=zenon,dc=mait,dc=local" -samid Abbotzenon -addmbr "cn=Henry_Butler,ou=zenon,dc=mait,dc=local"

Dsadd user "cn=John_M_Butler,ou=zenon,dc=mait,dc=local" -samid "JohnMzenon"
Dsmod user "cn=John_M_Butler,ou=zenon,dc=mait,dc=local" -upn "John_M_Butler@mait.local"
Dsmod user "cn=John_M_Butler,ou=zenon,dc=mait,dc=local" -fn "John"
Dsmod user "cn=John_M_Butler,ou=zenon,dc=mait,dc=local" -mi "M"
Dsmod user "cn=John_M_Butler,ou=zenon,dc=mait,dc=local" -ln "Butler"
Dsmod user "cn=John_M_Butler,ou=zenon,dc=mait,dc=local" -display "John M Butler"
Dsmod user "cn=John_M_Butler,ou=zenon,dc=mait,dc=local" -empid "9"
Dsmod user "cn=John_M_Butler,ou=zenon,dc=mait,dc=local" -pwd "MSctc*64"
Dsmod user "cn=John_M_Butler,ou=zenon,dc=mait,dc=local" -desc "General worker"
Dsmod user "cn=John_M_Butler,ou=zenon,dc=mait,dc=local" -email "John_M_Butler@mait.local"
```



- ★ Favorites
 - Desktop
 - Downloads
 - Recent Places
- Libraries
 - Documents
 - Music
 - Pictures
 - Videos
- Computer
 - Local Disk (C:)
 - Chile-Data (E:)
 - A on TEMPLATE-WIN7
 - C on TEMPLATE-WIN7
 - D on TEMPLATE-WIN7
 - T on TEMPLATE-WIN7
- Network

Documents library

Includes: 2 locations

Arrange by: Folder

Name	Date modified	Type	Size
15logons	9/26/2012 1:27 PM	Windows Batch File	42 KB
54logon	9/24/2012 9:15 AM	Windows Batch File	
lab33	9/7/2012 1:16 PM	Windows Batch File	
lab33output	9/26/2012 1:19 PM	Text Document	
lab34	9/7/2012 1:32 PM	Windows Batch File	
lab34output	9/12/2012 3:08 PM	Text Document	
logons15	9/27/2012 3:48 PM	Windows Batch File	
test	9/26/2012 1:24 PM	Windows Batch File	

The example copies the batch file to a server.

logons15 Date modified: 9/27/2012 3:48 PM Date created: 9/27/2012 3:44 PM
 Windows Batch File Size: 41.3 KB



Recycle Bin



134.29.228.104



```
C:\> Command Prompt
Microsoft Windows [Version 6.1.7601]
Copyright (c) 2009 Microsoft Corporation.

C:\Users\preuss>cd Documents

C:\Users\preuss\Documents>dir
Volume in drive C has no label.
Volume Serial Number is D4C0-800C

Directory of C:\Users\preuss\Documents

09/27/2012  03:44 PM    <DIR>          .
09/27/2012  03:44 PM    <DIR>          ..
09/26/2012  01:27 PM             42,215  15logons.bat
09/24/2012  09:15 AM          164,932  54logon.bat
09/07/2012  01:16 PM             394    lab33.bat
09/26/2012  01:19 PM             899    lab33output.txt
09/07/2012  01:32 PM             515    lab34.bat
09/12/2012  03:08 PM             353    lab34output.txt
09/27/2012  03:48 PM          42,322  logons15.bat
09/26/2012  01:24 PM             189    test.bat
               8 File(s)          251,819 bytes
               2 Dir(s)  22,515,101,696 bytes free

C:\Users\preuss\Documents>
```

The example could double click the batch to run, but the example likes command prompt. The example opens the command prompt and changes to the location of the batch file.



Recycle Bin



134.29.228.104



```
C:\> Command Prompt
Microsoft Windows [Version 6.1.7601]
Copyright (c) 2009 Microsoft Corporation.

C:\Users\preuss>cd Documents

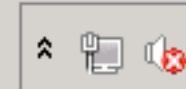
C:\Users\preuss\Documents>dir
Volume in drive C has no label.
Volume Serial Number is D4C0-800C

Directory of C:\Users\preuss\Documents

09/27/2012  03:44 PM    <DIR>          .
09/27/2012  03:44 PM    <DIR>          ..
09/26/2012  01:27 PM             42,215  15logons.bat
09/24/2012  09:15 AM          164,932  54logon.bat
09/07/2012  01:16 PM             394    lab33.bat
09/26/2012  01:19 PM             899    lab33output.txt
09/07/2012  01:32 PM             515    lab34.bat
09/12/2012  03:08 PM             353    lab34output.txt
09/27/2012  03:48 PM          42,322  logons15.bat
09/26/2012  01:24 PM             189    test.bat
            8 File(s)          251,819 bytes
            2 Dir(s)  22,515,101,696 bytes free

C:\Users\preuss\Documents>logons15_
```

The example types the name of the batch file and presses the enter key.





Recycle Bin

Active Directory Users and Computers

File Action View Help

Navigation icons: back, forward, home, refresh, print, delete, copy, paste, search, help, etc.

Name	Type	Description
Abbot	Security Group ...	
Barbel	Security Group ...	
Caron	Security Group ...	
administration	Security Group ...	Members are full administrators for the ou Zenon and folders Zenon in mail local
Henry_Butler	User	General Worker
Henry_C_Butt	User	General Worker
John_Butler	User	General Worker
John_M_Butler	User	General Worker
Lawrence_O_Butler	User	General Worker
Michael_Butler	User	General Worker
Morris_Butler	User	General Worker
people	Security Group ...	
Preuss	User	Zenon Admin
Richard_J_Butler	User	General Worker
Simon_J_Butrym	User	General Worker
Thomas_Butler	User	General Worker
Thomas_F_Butler	User	General Worker
Tim Preuss	User	
Vivyon_Butler	User	General Worker
Walter_W_Butler	User	General Worker
William_H_Butler	User	General Worker

Left pane: SRI, STP, SUD, SUI, SUR, SVK, SWE, SWZ, SYR, System, TAN, TGA, THA, TJK, TKM, TLS, TOG, TPE, TRI, TUN, TUR, TUV, UAE, UGA, UKR, URU, USA, Users, UZB, VAN, VEN, VIE, VIN, YEM, ZAM, zenon

Once the batch file is done, the logons and groups should be in the specific organizational unit. This shows the batch file was successful.



Active Directory Users and Computers

File Action View Help

[Navigation icons]

Name	Type	Description
Abbot	Security Group ...	
Barb...		
Caro...		
admin...		
Henry...		
Henry...		
John_...		
John_...		
Lawre...		
Micha...		
Morris...		
peopl...		
Preus...		
Richa...		
Simor...		
Thom...		
Thom...		
Tim Pr...		
Vivyo...		
Walte...		
Williar...		

Abbot Properties

Object Security UNIX Attributes Attribute Editor

General Members Member Of Managed By

Members:

Name	Active Directory Domain Services Folder
Henry_Butler	mail.local/zenon
John_Butler	mail.local/zenon
John_M_Butler	mail.local/zenon
Lawrence_O_...	mail.local/zenon
Michael_Butler	mail.local/zenon

Add... Remove

OK Cancel Apply Help

The example is checking a group and group members.



Recycl

Chile-Data (E:)

Computer > Chile-Data (E:)

Search Chile-Data (E:)

Organize | Open | Include in library | Share with | New folder

Name	Date modified	Type	Size
TES	8/14/2012 2:43 PM	File folder	
TOG	8/14/2012 2:43 PM	File folder	
TPE	8/14/2012 2:43 PM	File folder	
TRI	8/14/2012 2:43 PM	File folder	
TUN	8/14/2012 2:43 PM	File folder	
TUR	8/14/2012 2:43 PM	File folder	
TUV	8/14/2012 2:43 PM	File folder	
UAE	8/14/2012 2:43 PM	File folder	
UGA	8/14/2012 2:43 PM	File folder	
UKR	8/14/2012 2:43 PM	File folder	
URU	8/14/2012 2:43 PM	File folder	
USA	8/14/2012 2:43 PM	File folder	
UZB	8/14/2012 2:43 PM	File folder	
VAN	8/14/2012 2:43 PM	File folder	
VEN	8/14/2012 2:43 PM	File folder	
VIE	8/14/2012 2:43 PM	File folder	
VIN	8/14/2012 2:43 PM	File folder	
YEM	8/14/2012 2:43 PM	File folder	
ZAM	8/14/2012 2:43 PM	File folder	
Zenon	8/14/2012 2:42 PM	File folder	

Zenon Date modified: 8/14/2012 2:42 PM
File folder

The example goes to drive E: on the server
Select the organization unit specified in the
batch file and open the folder.



Recycl

Zenon [Window Title Bar]

Computer > Chile-Data (E:) > Zenon

Search Zenon

Organize | Include in library | Share with | New folder

Name	Date modified	Type	Size
apps	9/26/2012 1:44 PM	File folder	
home	9/27/2012 3:46 PM	File folder	

2 items

The example opens the home folder.



Recycl

home

Computer > Chile-Data (E:) > Zenon > home

Search home

Organize | Include in library | Share with | New folder

Name	Date modified	Type	Size
HenryCzenon	9/27/2012 3:46 PM	File folder	
Henryzenon	9/27/2012 3:45 PM	File folder	
JohnMzenon	9/27/2012 3:45 PM	File folder	
Johnzenon	9/27/2012 3:45 PM	File folder	
LawrenceOzenon			
Michaelzenon			
Morriszenon			
Preuss			
RichardJzenon			
SimonJzenon			
ThomasFzenon			
Thomaszenon			
Vivyonzenon			
WalterWzenon			
WilliamHzenon			

15 items State: Shared

The example now sees all the home directories.