

How to Report D2L Discussion Group Posting

This example shows how to simply create a pdf file of a D2L discussion group posting. The example is done on Microsoft Windows 7. The web browser PDFCreator 1.6.2 from pdfforge.org

Currently the Chrome browser has a pdf print option built into the browser. Also, printer to a pdf file may be found in many Linux distributions.

Preuss

2/17/2013



Recycle Bin



Adobe Reader XI



LibreOffice 3.6



Mozilla Firefox



Mozilla Thunderbird

Logon or login to your operating system.

- Recycle Bin
- Adobe Reader XI
- LibreOffice 3.6
- Mozilla Firefox
- Mozilla Thunderbird

Firefox

M State

www.minnesota.edu

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Registe

Get the classes you ne
M State summer and fall registration is

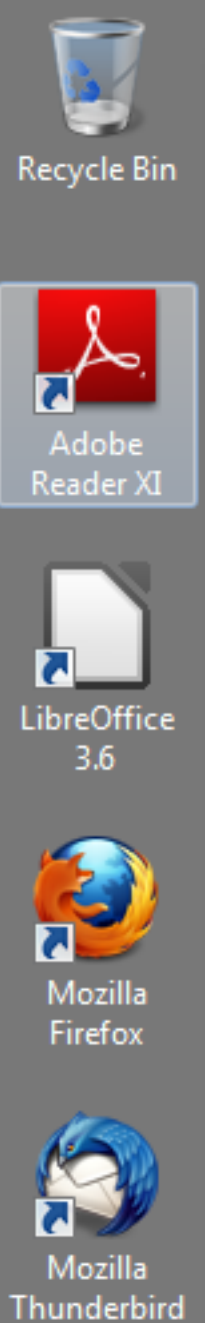
Quick Links

FUTURE STUDENTS CURRENT STUDENTS FACULTY & STAFF CONNECTIONS

Admission ContactNet Faculty Portal Academic Calendar

Apply

Using a web browser, connect to the web site.
<http://www.minnesota.edu>



Firefox

M State - SpartanNet

https://www.minnesota.edu/spartannet/

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M|State eCampus Students Programs & Majors **SpartanNet** Alumni & Friends Business & Industry

SpartanNet
The M State student's one

M State students can find

It's your one stop personal portal to college
You can even customize your viewing option

To login, use your [MnSCU StarID](#) and password
If you have not yet [activated your StarID](#), use the self help features on the [MnSCU StarID management site](#).

Log in to SpartanNet

StarID

Password

Login

Select the option to login to SpartanNet with your Starid and password.



- Recycle Bin
- Adobe Reader XI
- LibreOffice 3.6
- Mozilla Firefox

Firefox

M State - SpartanNet

https://www.minnesota.edu/spartanet/

Logged in as: **Tim Preuss** (Logout)

About Contact us Directory A-Z Index Ask M

M|State eCampus Students Programs & Majors SpartanNet Alumni & Friends Business & Industry

SpartanNet
The M State student's one stop.

Desire2Learn

@my.minnesota.edu

al Aid
ge Bill
tration

out >>

Change

Welcome Tim

Your advisors: [Joni Massie](#)

Printing Balance

@my.minnesota.edu 0 unread messages in your inbox

Online Orientation

Our online orientation, which can be completed at your convenience, will help you get acquainted with M State. may be familiar if you have already completed an on-campus orientation session.

Use the online orientation as a continuing reference while you are a student at any time.

Den store
Libraries
Moorhead parking permit registration

Select the Desire2Learn option.



Firefox | Homepage - Minnesota State Communi... | +

https://mstate.ims.mnscu.edu/d2l/home

My Home > Select a course... | [User Profile: Tim Preuss]

M|State | RESOURCES | STUDENT EMAIL | E-SERVICES

Select the course you wish to create your discussion group posting.

Welcome to the new D2L!!

[Students looking for a quick overview click here](#)

[Instructors looking for a quick overview click here](#)

If you are an instructor and your question/comment/concern was not addressed by clicking the above link, please send an email to M State's Instructional Design & Development Coordinator, Dan Harrison. Provide your name, course title, and brief description of your problem in the email.

Welcome To MState D2L

D2L Users can get immediate assistance by contacting the [MnSCU D2L Help Desk](#). Users can search the D2L Knowledge Base, Ask a Question or receive Live Help 24/7. Have a great semester!

Respondus LockDown Browser

How2D2L

Click here to access the D2L training course

My Courses

20123 - Fall 2011

- CPTR 1100 09 Fund Computers Concepts

Note: Course access ended Dec 16, 2011 4:00 PM
- CPTR 1104 12 Intro to Computer Tech

Note: Course access ended Nov 18, 2011 4:00 PM
- CPTR 1178 01 Robotics

Note: Course access ended Dec 16, 2011 11:59 PM
- CPTR 2224 01 Linux I

Note: Course access ended Dec 16, 2011



Firefox ▾

Homepage - CSCI1110 01 Informatics +

https://mstate.ims.mnscu.edu/d2l/home/1917823

My Home > CSCI 1110 01 Inform...

M|State *CSCI 1110 01 Informatics*

MATERIALS ▾ COMMUNICATIONS ▾ ASSESSMENTS ▾ RESOURCES ▾ EDIT COURSE

News | ▾

Calendar | ▾

Sunday, February 17, 2013

February 2013

Sun	Mon	Tue	Wed	Thu	Fri	Sat
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	1	2

Upcoming events (10+) >

Updates >

How2D2L >

Role Switch >

Show All News Items

I look forward to seeing everyone this week. You will need a usb drive for the class. You are encouraged to bring a portable computer to class.

Tim Preuss

Select the Communications option within the class you wish to create the discussion posting.

Recycle Bin

Adobe Reader XI

LibreOffice 3.6

Firefox

Homepage - CSCI1110 01 Informatics

https://mstate.ims.mnscu.edu/d2l/home/1917823

Google

My Home > CSCI 1110 01 Inform...

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MATERIALS COMMUNICATIONS ASSESSMENTS RESOURCES EDIT COURSE

News | Scheduling | Calendar | Updates | How2D2L | Role Switch

Monday snow emergency has done very bad things to my schedule.

at our class meeting on 2/25/2013. The lab due date will need to

your article report, then do as much of the labs as you are able. We

informatics D2L Site. I look forward to seeing everyone. The primary use

es, article reports, and class grading. Additional information may be

a.edu.

one this week. You will need a usb drive for the class. You are

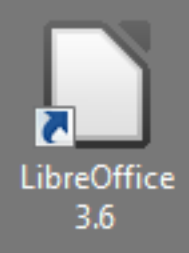
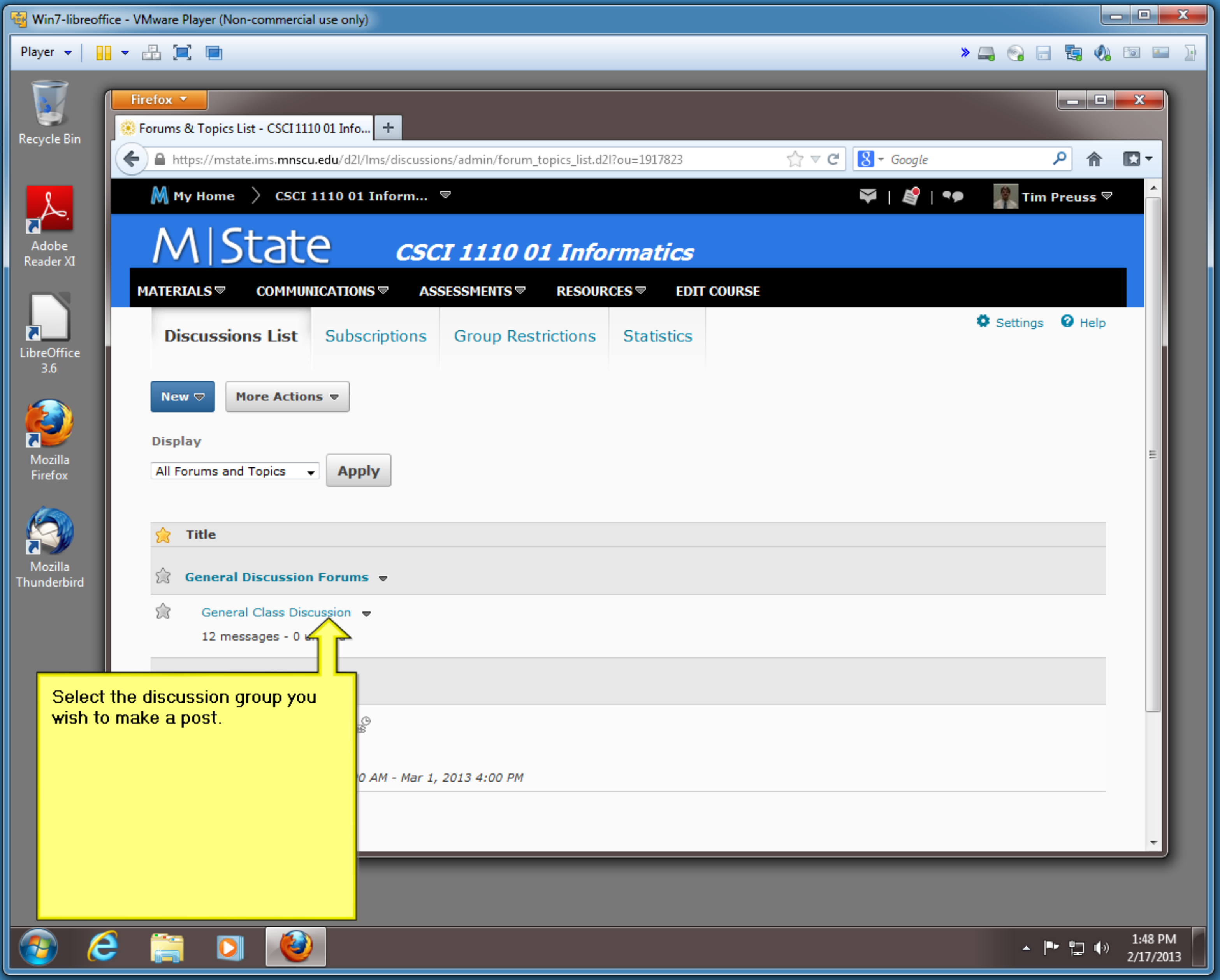
computer to class.

Show All News Items

February 2013

Sun	Mon	Tue	Wed	Thu	Fri	Sat
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	1	2

Select Discussions



M|State CSCI 1110 01 Informatics

MATERIALS COMMUNICATIONS ASSESSMENTS RESOURCES EDIT COURSE

Discussions List Subscriptions Group Restrictions Statistics

New More Actions

Display
All Forums and Topics Apply

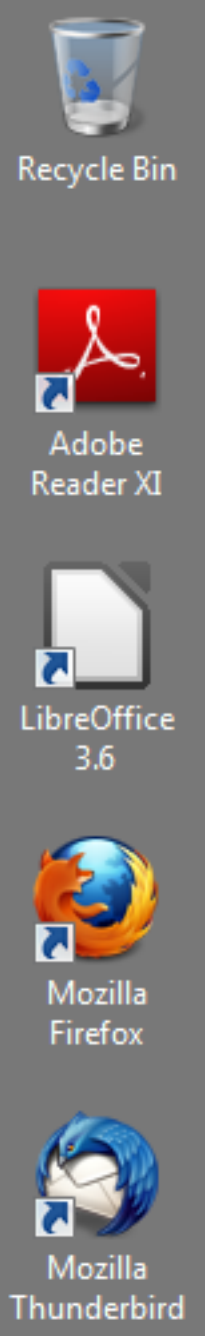
- Title
- General Discussion Forums
- General Class Discussion
12 messages - 0

Select the discussion group you wish to make a post.

Recycle Bin
Adobe Reader XI
LibreOffice 3.6
Mozilla Firefox

Firefox
Discussions - CSCI 1110 01 Informatics - ...
https://mstate.ims.mnscu.edu/d2l/lms/discussions/messageLists/frame.d2l?isShared=False&fid=898585&ou=19: Google
My Home > CSCI 1110 01 Inform...
M|State CSCI 1110 01 Informatics
MATERIALS COMMUNICATIONS ASSESSMENTS RESOURCES EDIT COURSE
Discussions List Topics List View Topic Settings
General Class Discussion
Compose Refresh Mark All Read More Actions
Subscribe to Topic View: Threaded Apply
Read Mark Unread Delete Print 20 per page
Subject Authored By Date
Top 10 Windows Tools for IT Professionals Tim Preuss Jan 12, 2013 1:57 PM
No message selected

The example chooses the compose button to create a new posting.



Compose - General Class Discussion - Mozilla Firefox

https://mstate.ims.mnscu.edu/d2l/common/popup/popup.d2l?ou=1917823&queryString=ou%3D1917823%26msgType%3D1%26Id%3D2641735%26isFram

Compose - General Class Discussion

New Message Details

Subject

Message

Basic **Advanced**

abc | **B** | U | [List Icons] | [Link Icon] | [Image Icon] | [More Icons]

[Attachment Icons]

Message Options

Pin message ⓘ

Subscribe to updates to this thread
updates will be sent to you via your notification method specified

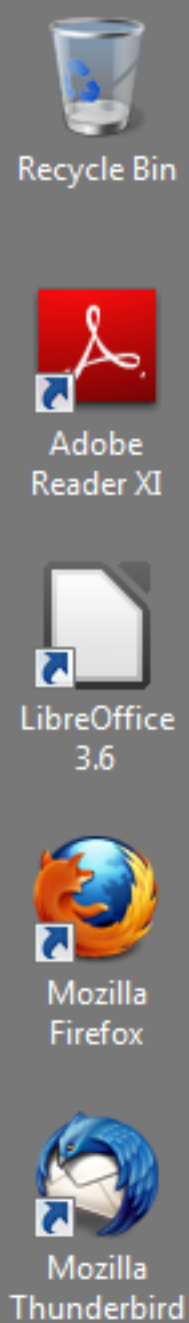
Attachments

Add a File **Record Audio**

Posting Options

> [Show the posting options](#)

This is the compose page ready for the information.



Firefox ▾

Discussions - CSCI1110

https://mstate.in

My Home

M|St

MATERIALS ▾

Discussions List

General Cla

Compose Re

Subscribe to

Mark Reac

[Icons]

Compose - General Class Discussion - Mozilla Firefox

https://mstate.ims.mnscu.edu/d2l/common/popup/popup.d2l?ou=1917823&queryString=ou%3D1917823%26msgType%3D1%26td%3D2641735%26isFram

Compose - General Class Discussion

New Message Details

Subject
Brazil Web Site Test

Message

Basic **Advanced**

abc | **B** / U | [Icons]

This is an example of text in a D2L discussion group

[Icons]

Message Options

Pin message ⓘ

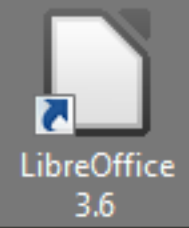
Subscribe to updates to this thread
updates will be sent to you via your notification method specified

Attachments

Add a File Record Audio

Post

The example has entered all the data necessary for a posting. The example selects the Post button to submit the information to the discussion group.



Firefox

Discussions - CSCI1110 01 Informatics - ...

https://mstate.ims.mnscu.edu/d2l/lms/discussions/messageLists/frame.d2l?isShared=False&fid=898585&tid=2

My Home > CSCI 1110 01 Inform...

Tim Preuss

M|State CSCI 1110 01 Informatics

MATERIALS COMMUNICATIONS ASSESSMENTS RESOURCES EDIT COURSE

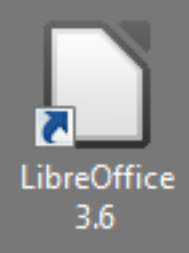
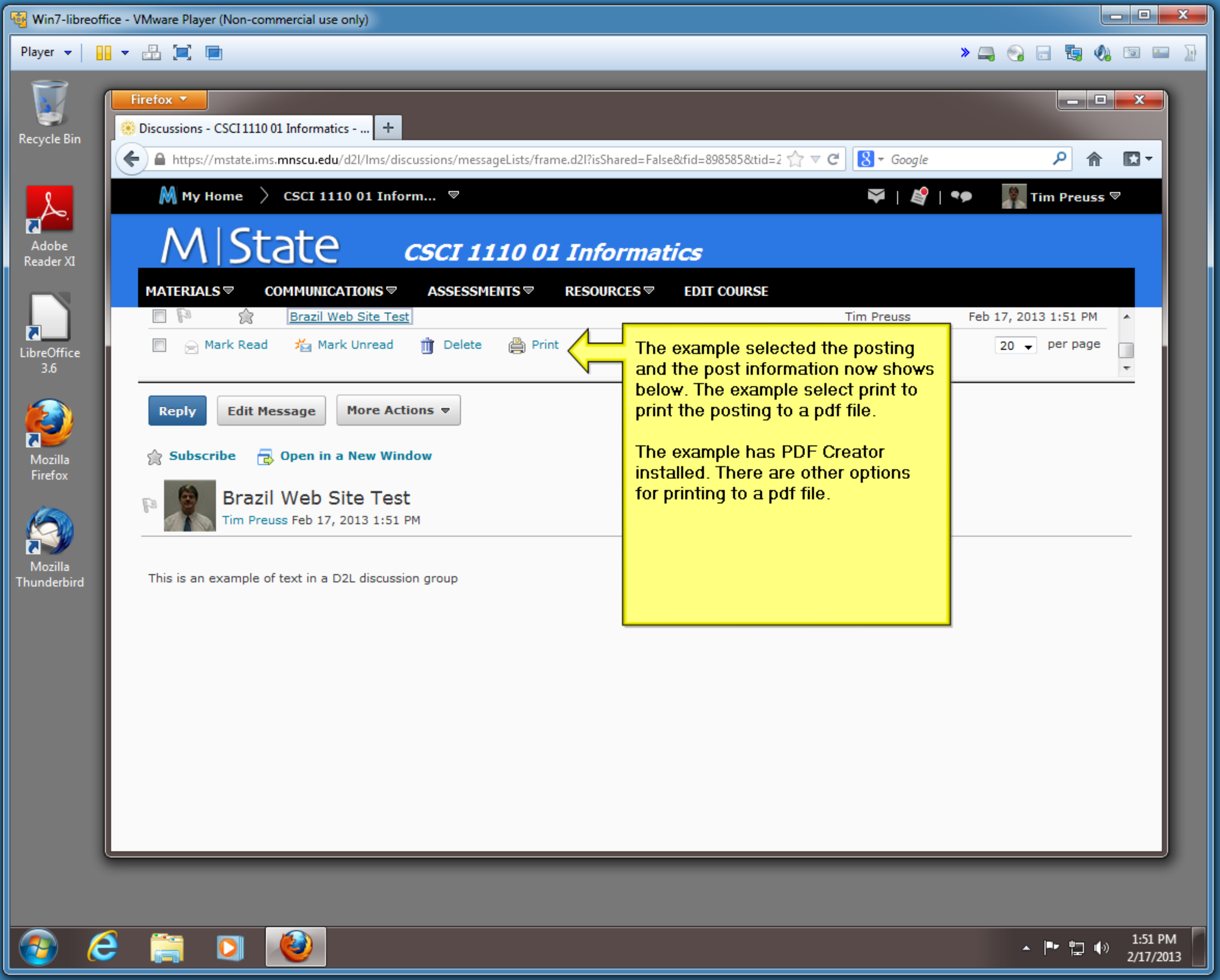
Brazil Web Site Test Tim Preuss Feb 17, 2013 1:51 PM

Mark Read Mark Read Delete Print 20 per page

No message selected

Once the Post button is selected, the example is returned to the main discussion group page.

The example posting title is shown in the discussion group.



The example selected the posting and the post information now shows below. The example select print to print the posting to a pdf file.

The example has PDF Creator installed. There are other options for printing to a pdf file.

- Recycle Bin
- Adobe Reader XI
- LibreOffice 3.6
- Mozilla Firefox
- Mozilla Thunderbird

Firefox


Printable View - Mozilla Firefox

https://mstate.ims.mnscu.edu/d2l/common/popup/popup.d2l?ou=1917823&queryString=ou%3D1917823%26tid%3D264

Printable View

CSCI 1110 01 Informatics

General Discussion Forums - General Class Discussion

 **Brazil Web Site Test**
Tim Preuss - Feb 17, 2013 1:51 PM

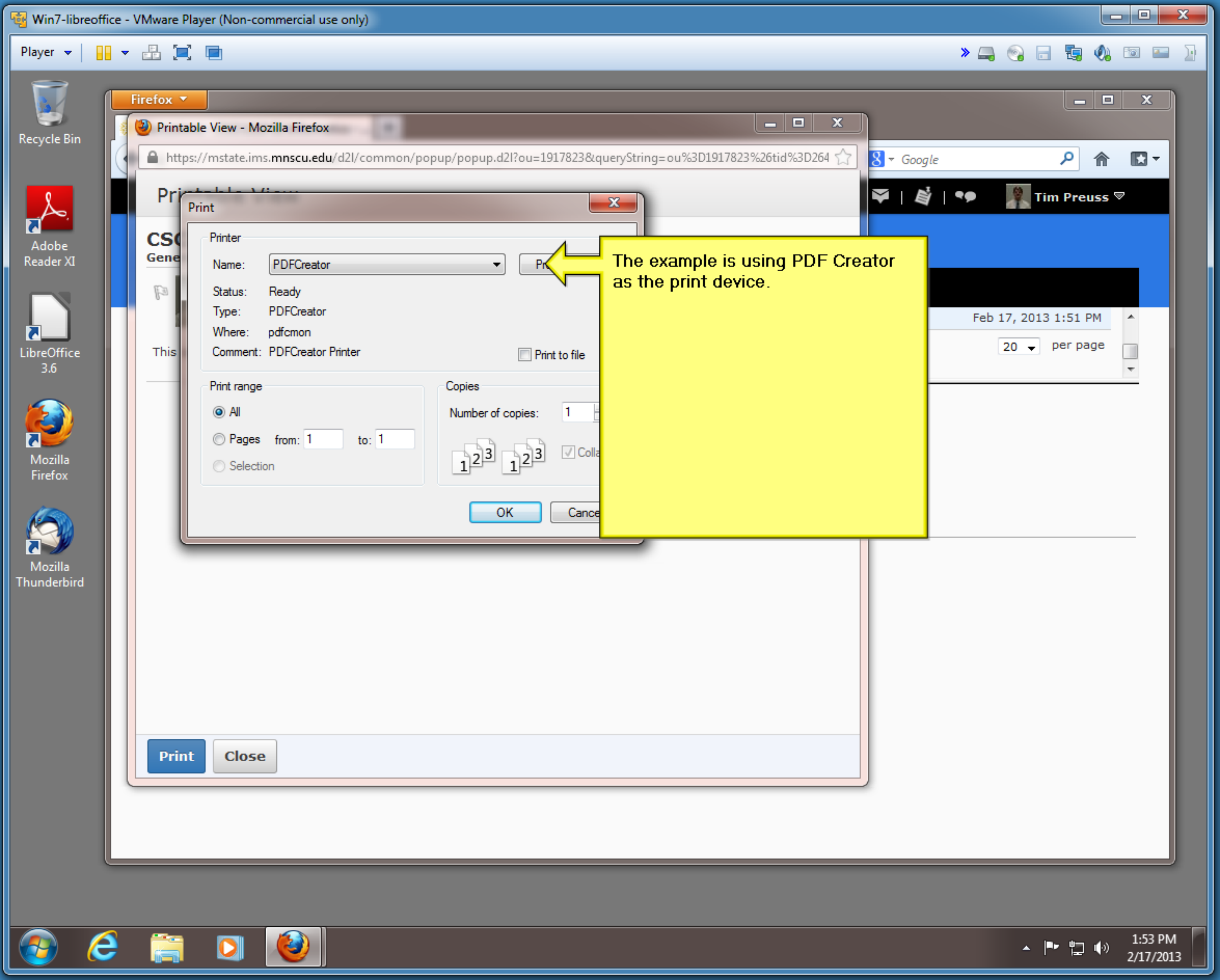
This is an example of text in a D2L discussion group

Print

Preuss Feb 17, 2013 1:51 PM

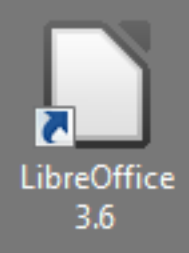
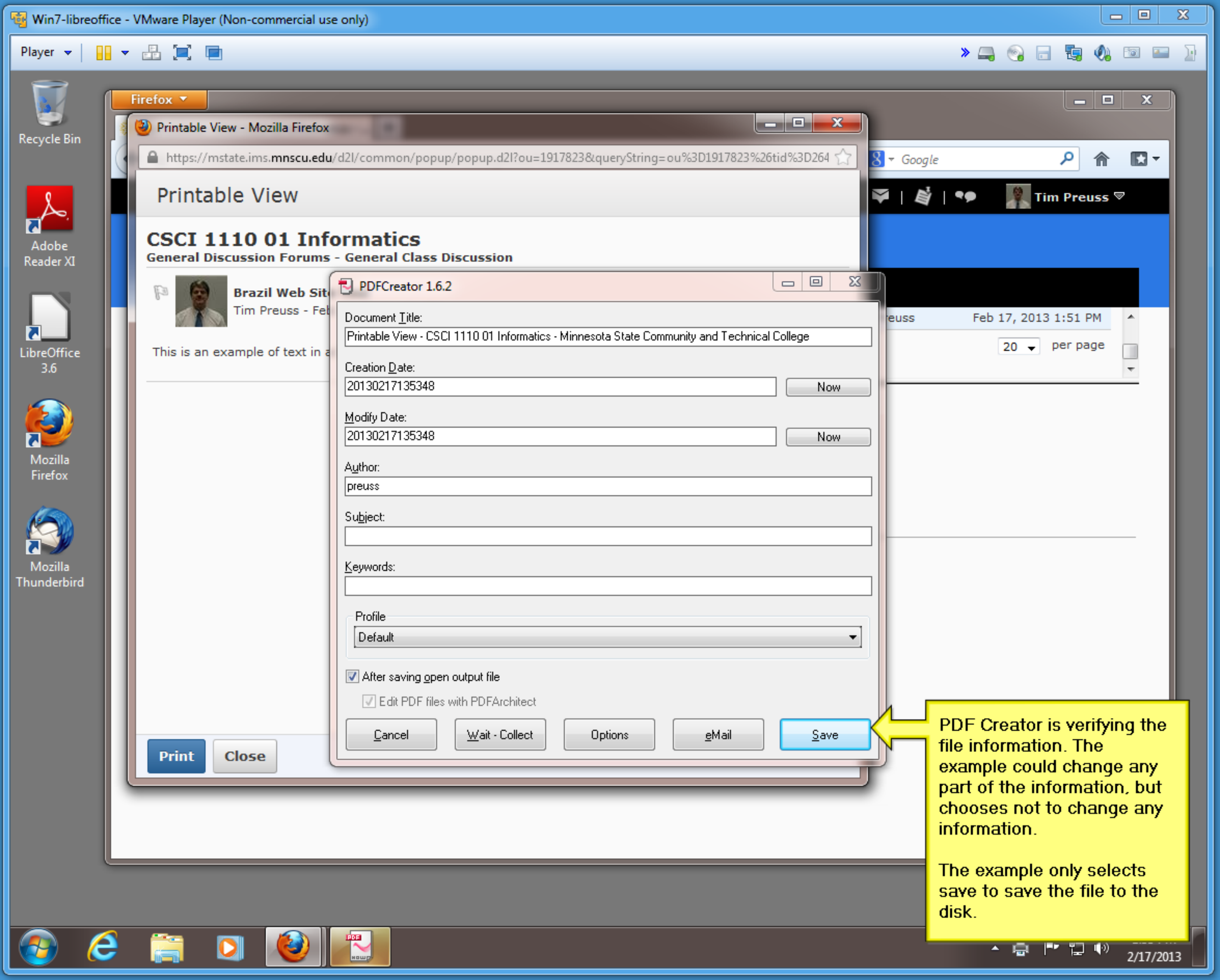
20 per page

D2L print option shows the posting as shown. The example selects the print option to continue printing.



The example is using PDF Creator as the print device.

Print Close



Firefox

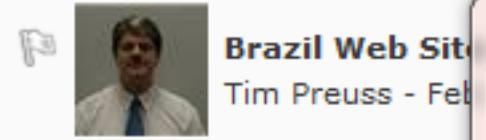
Printable View - Mozilla Firefox

https://mstate.ims.mnscu.edu/d2l/common/popup/popup.d2l?ou=1917823&queryString=ou%3D1917823%26tid%3D264

Printable View

CSCI 1110 01 Informatics

General Discussion Forums - General Class Discussion



This is an example of text in a

Print Close

PDFCreator 1.6.2

Document Title:
Printable View - CSCI 1110 01 Informatics - Minnesota State Community and Technical College

Creation Date:
20130217135348 Now

Modify Date:
20130217135348 Now

Author:
preuss

Subject:

Keywords:

Profile:
Default

After saving open output file
 Edit PDF files with PDFArchitect

Cancel Wait - Collect Options eMail **Save**

PDF Creator is verifying the file information. The example could change any part of the information, but chooses not to change any information.

The example only selects save to save the file to the disk.

- Recycle Bin
- Adobe Reader XI
- LibreOffice 3.6
- Mozilla Firefox
- Mozilla Thunderbird

Firefox

Printable View - Mozilla Firefox

https://mstate.ims.mnscu.edu/d2l/common/popup/popup.d2l?ou=1917823&queryString=ou%3D1917823%26tid%3D264

Printable View

CSCI 1110 01 Informatics

General Discussion Forums - General Class Discussion

Brazil Web Site
Tim Preuss - Feb 17, 2013 1:51 PM

This is an example of text in a document.

Print Close

PDFCreator 1.6.2

Save as

Libraries Documents

Search Documents

Organize New folder

Documents library
Includes: 2 locations

- brazil

File name: Printable View - CSCI1110 01 Informatics - Minnesota State Community and Technical College

Save as type: PDF Files (*.pdf)

Hide Folders Save

The example saves the pdf file in the documents library.

Click on Tools to convert PDF documents to Word or Excel.

CSCI 1110 01 Informatics

General Discussion Forums - General Class Discussion



Brazil Web Site Test
Tim Preuss - Feb 17, 2013 1:51 PM

This is an example of text in a D2L discussion group

PDF Creator is currently configured to show the pdf after saving the file. The pdf file is now ready for upload.